

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Mr. B. Lawler, Ms. J. Friesen, Mr. F. Bagatto, Mr. J. Rollo, Bishop G. Bergie, Ms. J. Armitage, Ms. B.L. Souter, Mr. P. Brown

Non- Voting Trustees: Ms. L. Pay, Dr. G. Arvinte

Also Present: Mr. D. Ceglie, Sister L. Dillon, Mr. R. Mauro, Ms. T. Geoffroy

Regrets: Ms. M. Woodhead, Dr. W. Reimer, Ms. J. Hansen

Land Acknowledgement Statement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.

This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.

Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.

Decision Making Matrix / Reserved Powers

Previously at in-person Board meetings, the placemat was available with the Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation. When virtual meetings are held, these documents are included in the package for information and reference.

1. Call to Order & Opening Prayer

The Open Session meeting was called to order. Best wishes for a Happy New Year were extended to all. Quorum was achieved.

Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were expressed at this time.

Presentation – Ethics Overview

Sister Louise presented information related to the Hotel Dieu Shaver Ethics Policy and the Ethics Consultation membership structure and procedure.

Hotel Dieu Shaver has not had to undertake an Ethical Consultation process for eleven years. The policy provides guidance and process for ethical and moral concerns that cannot be resolved at the bedside and require further discussions, called Ethics Consultation. involving patients, family members, Power of Attorney (POA)/Substitute Decision Maker (SDM), spiritual and religious care practitioners, nurses, physicians and other healthcare professionals. A summary of the Ethics Consultation is documented and filed in Administration. Confidentiality and privacy of information must be maintained at all times during the consultation process.

Examples of a situation where an Ethics Consultation may be required include tube feedings and informed consent.

Discussion was held related to the ability for patients to be provided with an effective referral for eligibility assessment for Medical Assistance in Dying (MAID) and/or the act of MAID to an accepting alternate care provider outside of Hotel Dieu Shaver.

The Do Not Resuscitate (DNR) Policy was briefly discussed noting that there are various levels of care consent interventions to be determined by the patient/SDM.

Sister Louise was thanked for the informative presentation.

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, December 6, 2022**

The minutes were presented, reviewed and approved through the Consent agenda motion.

3. Business Arising

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4. Reports:

- **Employee Incident Report**
- **Communications/PR Report – January 2023**
- **Foundation Report – January 2023**

The reports were presented for information.

5. Correspondence:

Pre-circulated:

- Daily news
- Letters of Thanks/Acknowledgements

Letters of thanks and acknowledgements were pre-circulated.

Motion **Moved by:** **Mr. J. Rollo**
 Seconded by: **Mr. P. Brown**

“That the Consent Agenda items be approved.”

CARRIED

6. STRATEGIC AGENDA

Minutes:

- **Governance Accreditation & Strategic Planning Ad Hoc Committee minutes, December 14, 2022**
-Policy, Succession Planning – Chief Executive Officer

The minutes were presented and reviewed. The Accreditation survey is now weeks away and final preparations are underway.

Motion **Moved by:** **Ms. J. Armitage**
 Seconded by: **Mr. B. Lawler**

“That the Governance Accreditation & Strategic Planning Ad Hoc Committee minutes dated December 14, 2022 be approved.”

CARRIED

The updated CEO Succession Planning Policy was circulated, reviewed and approved.

Motion **Moved by:** **Ms. J. Armitage**
 Seconded by: **Ms. B.L. Souter**

“That the Board of Trustees endorses the Policy – Succession Planning, Chief Executive Officer, as presented.

CARRIED

- **Nominating, Board Membership, Evaluation Committee minutes, December 21, 2022**

The minutes were presented and reviewed. Discussion was held regarding the trustee recruitment process including how advertising for the volunteer positions was completed and the ability for trustees to share the ad with others who may be interested, may add value and support to our Board. The process for review of applicants was shared noting that the process is geared toward deficiencies identified in the skills matrix summary.

Motion **Moved by:** **Ms. B.L. Souter**
 Seconded by: **Mr. J. Rollo**

“That the Nominating, Board Membership, Evaluation Committee minutes dated December 21, 2022, be approved.”

CARRIED

7. Business Arising

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8. Reports/Other Business

-AODA 5-Year Plan (2023-2027)

The Accessibility for Ontarians with Disabilities Act 5-year Plan effective January 1, 2023 to December 31, 2027, was provided for information. Trustees will recall that an annual update on AODA is also provided. The time and effort involved in compiling this information was recognized and is appreciated.