

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Ms. B.L. Souter, Mr. B. Lawler, Ms. J. Friesen, Ms. S. Piluso, Mr. F. Bagatto, Mr. J. Rollo, Bishop G. Bergie, Ms. J. Armitage, Mr. P. Brown, Ms. M. Woodhead

Non- Voting Trustees: Ms. L. Pay, Dr. J. Luce, Dr. G. Arvinte, Ms. J. Hansen

Also Present: Mr. D. Ceglie, Ms. N. Medulun-Burke, Sister L. Dillon, Ms. T. Geoffroy

Absent: Mr. G. Leach

Guest: Ms. C. Nederend, Senior Coordinator, Safety & Disability

Land Acknowledgement Statement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.

This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.

Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.

Decision Making Matrix / Reserved Powers

Previously at in-person Board meetings, the placemat was available with the Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation. Since virtual meetings are now held, these documents will be included in the package for information and reference.

1. Call to Order & Opening Prayer

The Open Session meeting was called to order. Quorum for the meeting was achieved. Sister Louise opened the meeting with a prayer.

Tracy Geoffroy was welcomed to the meeting, noting that following some discussion, it was deemed valuable to have Tracy attend the public portion of the HDS Board meetings.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

PRESENTATIONS / EDUCATION

Health & Safety Report & 2021 Accomplishments

Ms. Catherine Nederend, Senior Coordinator, Safety & Disability was introduced and welcomed to the meeting.

She outlined the workplace responsibilities and functions of the Board from the Occupational Health & Safety Act perspective. Safety culture and accomplishments resulted in over thirty health and safety accomplishments over the past year. Meetings increased and focused on areas of concern such as psychological safety & wellness, ventilation, evacuation chairs, parking lot repair, and infection prevention and control during Covid-19 outbreaks. Reported workplace incidents (injuries and WSIB) for 2021 and a 5-year historical perspective of incident types were detailed. WSIB incidents and lost time incidents were detailed with COVID-19 being the primary reason for lost time this past year. The Ministry of Labour field visits were highlighted noting that no orders were written. The focus for the program in 2022 involves continuing to provide support to management and infection control, update the Workplace Violence Risk Assessment, the asbestos management program, and safety and emergency codes education.

The Foundation Board Chair expressed pleasure toward supporting hospital initiatives such as the parking lot repairs and asbestos remediation. It was supported that the presentation slides be provided to the Foundation Board.

Discussion was held regarding violence experienced by frontline staff and potential preventative measures. Ways in which the organization addresses these unwelcome behaviours were outlined including police involvement, issuing letters of trespass, and continuing to encourage staff to report any workplace violence they experience.

Ms. Nederend was thanked for the presentation and excused from the meeting.

POLICY REVIEW

--

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, February 8, 2022**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, February 23, 2022**
-Professional Staff Human Resources Plan

The minutes and Professional Staff Human Resources Plan were presented, reviewed and approved through the Consent agenda motion.

3. Business Arising

There was no business arising.

4. Reports:

- **Leadership & Communications Reports – March 2022**
- **Foundation Report – March 2022**

The reports were provided for information.

5. Correspondence:

Pre-circulated:

- Daily news
- OHA call for Board applications
- Letters of Thanks/Acknowledgements

The letters of thanks and acknowledgements were pre-circulated for perusal.

Motion **Moved by:** **Ms. B.L. Souter**
Secinded by: **Ms. S. Piluso**

“That the Consent Agenda items including the recommendation by the Medical Advisory Committee that the Professional Staff Human Resources Plan be approved.”

CARRIED

6. STRATEGIC AGENDA

Minutes:

- **Audit Committee minutes – February 22, 2022**

The minutes dated February 22, 2022 were presented and reviewed. Quorum for the meeting was not achieved and therefore proposed motions tabled at the meeting are brought forward to the Board for approval. The monthly financial report and Balanced Scorecard ending January 2022 were provided.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Mr. P. Brown**

“That the Audit Committee minutes dated February 22, 2022, be approved.”

CARRIED

- **Quality Improvement Committee, February 23, 2022**

The minutes dated February 23, 2022, were presented and reviewed. The final results of the 2021/22 Quality Improvement Plan (Q3), in-patient incident reports (Q3), the patient relations log ending December 31, 2021, and in-patient satisfaction results ending February 2, 2022, were provided for information.

In normal circumstances, an updated Quality Improvement Plan (2022/23) and narrative would be developed and submitted to Health Quality Ontario. Due to ongoing pandemic-related stresses and impacts, hospitals may but are not required to submit a new plan for 2022/23. The committee recognized the value in continuing to track pre-COVID indicators while deferring a formal submission for 2022/23.

Motion **Moved by:** **Mr. J. Rollo**
 Seconded by: **Ms. S. Piluso**

“That the Quality Improvement Committee minutes dated February 23, 2022, be approved.”

CARRIED

Motion **Moved by:** **Ms. B.L. Souter**
 Seconded by: **Ms. M. Woodhead**

“That the Board of Trustees, recognizing the ongoing impact of COVID-19 on the healthcare system, and the continued provincial pause on development and submission of Hospital Quality Improvement Plans, approves continuation of the indicators and targets from the 2021/22 Plan as the basis for the 2022/23 HDS Quality Improvement Plan.”

CARRIED

- **Governance Accreditation & Strategic Planning Ad Hoc Committee minutes, March 1, 2022**

The minutes dated March 1, 2022 were presented and reviewed.

Motion **Moved by:** **Mr. J. Rollo**
 Seconded by: **Ms. M. Woodhead**

“That the Governance Accreditation & Strategic Planning Ad Hoc Committee minutes dated March 1, 2022, be approved.”

CARRIED

The Strategic Plan Dashboard 2020-2022 was provided for semi-annual review. A briefing note was presented to support a recommendation that the current 2020-2022 Strategic Plan be extended until the end of 2025.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. J. Friesen**

“That the Board of Trustees approves the recommendation of the Governance Accreditation & Strategic Planning Ad Hoc Committee that the current HDSHRC 2020-2022 Strategic Plan be extended until the end of 2025 with the understanding that a fulsome review be undertaken in 2024.”

CARRIED

7. Business Arising

--

8. Reports/Other Business

--