

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Mr. B. Lawler, Mr. F. Bagatto, Mr. J. Rollo, Bishop G. Bergie, Ms. J. Armitage, Ms. B.L. Souter, Ms. J. Friesen, Mr. G. Leach

Non- Voting Trustees: Ms. L. Pay, Dr. G. Arvinte, Ms. J. Hansen, Dr. W. Reimer

Also Present: Mr. D. Ceglie, Sister L. Dillon, Mr. R. Mauro, Ms. T. Geoffroy, Ms. C. Nederend (Guest)

Regrets: Mr. P. Brown, Ms. M. Woodhead

Land Acknowledgement Statement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.

This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.

Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.

Decision Making Matrix / Reserved Powers

Previously at in-person Board meetings, the placemat was available with the Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation. When virtual meetings are held, these documents are included in the package for information and reference.

1. Call to Order & Opening Prayer

The Open Session meeting was called to order. Quorum was achieved.

Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were expressed at this time.

Presentation – Health & Safety Education

Ms. Catherine Nederend, Senior Coordinator, Safety & Disability, was welcomed to the meeting to provide Health and Safety education to the trustees.

She outlined the workplace responsibilities and functions of the Board from the Occupational Health & Safety Act perspective. Safety culture and accomplishments resulted in over forty-five health and safety accomplishments over the past year. Accomplishment highlights include the purchase of an electronic asbestos management system, Emergency Codes training updates, ventilation cleaning in the Dietary Department and the approval of the out-patient Fire Safety Plan. Reported workplace incidents (injuries and WSIB) for 2022 along with a 4-year historical perspective of incident types were detailed and statistics are returning to a pre-pandemic state. WSIB incidents and lost time incidents were detailed noting there are fewer COVID-19 related illnesses than in 2021 and less incidents in most categories.

Discussion was held related to patient and non-patient related incidents. Reports of this nature are provided to the Quality Improvement Committee and tracked as a Quality Improvement Plan indicator. Ways in which the organization addresses these unwelcome behaviours were outlined including police involvement, issuing letters of trespass, and continuing to encourage staff to report any workplace violence they experience.

There was one Ministry of Labour (MOL) field visit in 2022 related to a COVID outbreak resulting in no orders. The MOL visited HDS last week to perform a follow-up visit from a report submitted in September 2022, again resulting in no orders. The inspector plans to visit the hospital later this month to complete a fulsome site visit.

Workplace violence initiatives, including domestic violence training, policy updating, and extensive staff training for identification of potentially violent patients was completed in 2022.

The focus for 2023 includes training updates for competent supervisors and managers, update to the workplace violence risk assessment, finalize the asbestos management program and work with nursing to back-to-basics training.

During the question period, discussion was held regarding additional training (UHN session) that may assist with mitigation of some challenges. The lack of a formal 24-hour Code White response was noted due to limited staffing at night and protocols for emergencies outside of regular business hours were discussed including the fact that Security is on-site every night. With respect to patient privacy requirements in these circumstances, safety supersedes privacy, and patient information may be divulged if the police become involved. Training provided by the local police department will be further investigated.

Ms. Nederend was thanked for the presentation and excused from the meeting.

Acknowledgement of Ms. Jessica Friesen

Ms. Friesen was acknowledged for her time and commitment to the HDS Board and Board committees since joining in 2017. Highlights of her community service, skills and talents were shared and sincere appreciation and best wishes for the future were extended.

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda.

- **Board of Trustees meeting minutes, February 14, 2023**

The minutes were presented, reviewed and approved through the Consent agenda motion.

3. Business Arising

--

4. Reports:

- **Leadership Report – March 2023**
-Employee Incident Report
- **Communications/PR Report – March 2023**
- **Foundation Report – March 2023**

The reports were presented for information. HDS physicians and staff were commended for their participation in the McMaster medical student core learning rotation at HDS. Updates on this exciting program would be valuable.

5. Correspondence:

Pre-circulated:

- Daily news
- Letters of thanks

Motion	Moved by:	Ms. J. Friesen
	Seconded by:	Ms. J. Armitage

“That the Consent Agenda items be approved.”

CARRIED

6. STRATEGIC AGENDA

Minutes:

- **Audit Committee minutes, February 21, 2023**

The minutes, monthly financial report ending January 31, 2023 and the December Balanced Scorecard were presented and reviewed.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. A. Atkinson**

“That the Audit Committee minutes dated February 21, 2023 be approved.”

CARRIED

- **Medical Advisory Committee minutes, February 22, 2023**

The minutes were presented and reviewed. Efforts will continue to ensure appropriate rehab referrals come to HDS.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. J. Armitage**

“That the Medical Advisory Committee minutes dated February 22, 2023, be approved.”

CARRIED

- **Quality Improvement Committee, February 28, 2023**

The minutes were presented and reviewed. The 2023/24 Quality Improvement Plan Narrative and Workplan were presented for approval.

Motion **Moved by:** **Ms. J. Friesen**
 Seconded by: **Bishop G. Bergie**

“That the Quality Improvement Committee minutes dated February 28, 2023, be approved.”

CARRIED

Motion **Moved by:** **Ms. J. Friesen**
 Seconded by: **Ms. B.L. Souter**

“That the Board of Trustees approves the 2023/24 QIP Narrative and 2023/24 QIP Workplan.”

CARRIED

7. Business Arising

--

8. Reports/Other Business

--