

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Mr. B. Lawler, Ms. A. Carter, Ms. B.L. Souter, Mr. F. Bagatto, Ms. N. Medulun-Burke, Ms. M. Woodhead, Bishop G. Bergie, Mr. J. Rollo, Mr. G. Leach

Non- Voting Trustees: Ms. L. Pay, Dr. G. Arvinte, Ms. J. Hansen, Dr. W. Reimer (late)

Also Present: Sister L. Dillon, Mr. R. Mauro

Guest: Ms. A. Jackson, Director, Human Resources

Regrets: Mr. P. DiPaola, Mr. P. Brown, Mr. D. Ceglie, Ms. K. Manzi, Interim ED Foundation

Land Acknowledgement Statement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.

This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.

Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.

Decision Making Matrix / Reserved Powers

Previously at in-person Board meetings, the placemat was available with the Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation. When virtual meetings are held, these documents are included in the package for information and reference.

1. Call to Order & Opening Prayer

The Open Session meeting was called to order at 5 p.m. Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were expressed at this time.

Presentation

Health & Safety Education and 2023 Accomplishments

Ms. Jackson was introduced and welcomed to the meeting.

She outlined the workplace responsibilities and functions of the Board from the Occupational Health & Safety Act perspective. Safety culture and accomplishments resulted in over twenty-seven health and safety accomplishments over the past year. Accomplishment highlights include health and safety certifications for committee members, the implementation of asbestos QR code scanning, and significant updates to the orange dot policy.

There were three Ministry of Labour (MOL) field visits in 2023, one in April and two in November. Details of the visits were provided noting that no orders or fines were issued.

Reported workplace incidents (injuries and WSIB) for 2023 along with a historical perspective of incident types were detailed and statistics are trending down to pre-pandemic levels. WSIB incidents and lost time incidents were detailed and examples of workplace violence non-patient related were provided.

The focus for 2024 includes roll out of an Ergonomic Policy and training, Naoxone training for Code Blue team members in the event of a suspected staff overdose as per amendments to the Occupational Health and Safety Act, opening of the pool for therapy, and ladder safety policy and training.

During the question period, discussion was held related to the condition and age of the building noting that the Ministry of Labour can restrict work areas in the event of an unsafe condition or situation.

Ms. Jackson was thanked for the presentation and excused from the meeting.

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda.

- **Board of Trustees meeting minutes, February 13, 2024**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee minutes, February 28, 2024**
-Medical Staff Association minutes, January 25, 2024

The minutes were presented, reviewed and approved through the Consent agenda motion.

3. Business Arising

There was no business arising.

4. Reports:

- **Leadership Report – March 2024**
-Employee Incident Report
- **Communications/PR Report – March 2024**
- **Foundation Report – March 2024**

The reports were presented. It was recognized that Ms. Geoffroy departed the Foundation last week and that Ms. Kristina Manzi, Interim Executive Director, will begin to attend the meetings next month.

5. Correspondence:

Pre-circulated:

- Daily news
- Letters of thanks

Motion Moved by: Ms. BL. Souter
Seconded by: Mr. J. Rollo

“That the Consent Agenda items be approved.”

CARRIED

6. STRATEGIC AGENDA

Minutes:

- **Audit Committee minutes, February 20, 2024**
-Monthly financial report ending December 31, 2023
-November Balanced Scorecard 2023

The minutes and attachments were presented and reviewed.

Motion Moved by: Mr. B. Lawler
Seconded by: Ms. A. Carter

“That the Audit Committee minutes dated February 20, 2024, be approved.”

CARRIED

- **Quality Improvement Committee minutes, February 29, 2024**
 - 2024/25 QIP Narrative
 - 2024/25 QIP Workplan
 - 2023/24 QIP Progress Report
 - 2023/24 Q3 Incident Report
 - Patient Satisfaction Report

The committee minutes and reports were provided. Staff were recognized for the great amount of work, effort, and detail within the Quality Improvement Plan for 2024/25.

Motion **Moved by:** **Ms. N. Medulun Burke**
 Seconded by: **Ms. BL. Souter**

“That the Quality Improvement Committee minutes dated February 29, 2024, be approved.”

CARRIED

Motion **Moved by:** **Ms. A. Carter**
 Seconded by: **Ms. BL. Souter**

“That the Board of Trustees approves the 2024/25 Quality Improvement Plan Narrative and the 2024/25 Quality Improvement Plan Workplan.”

CARRIED

- **Nominating, Board Membership, Evaluation Committee minutes, February 23, 2024**

The minutes were presented and reviewed.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Ms. BL. Souter**

“That the Nominating, Board Membership, Evaluation Committee minutes dated February 23, 2024, be approved.”

CARRIED

7. Business Arising

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8. Reports/Other Business

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