

Chair / Acting Chair:	Ms. Betty-Lou Souter
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. B.L. Souter, Mr. B. Lawler, Mr. P. DiPaola, Ms. A. Carter, Bishop G. Bergie, Mr. J. Rollo, Ms. R. McDonald, Ms. N. Medulun-Burke, Ms. A. Atkinson, Ms. H. Irwin

Non- Voting Trustees: Dr. D. Ceglie, Ms. J. Hansen, Dr. G. Arvinte

Also Present: Ms. K. Manzi, Mr. R. Mauro, Dr. Z. Ismail, Ms. A. Vander Wier, Mr. B. Smith

Regrets: Ms. M. Woodhead, Mr. F. Bagatto, Dr. W. Reimer, Sister L. Dillon

Guest: Ms. Catherine Nederend, Senior Coordinator, Safety & Abilities

Land Acknowledgement Statement:

Let us take a moment to recognize and show our respect for the Indigenous Peoples on whose land we live and work. Hotel Dieu Shaver Hospital is situated on treaty land in Niagara. This land is steeped in the rich, traditional history and is the territory of Anishinaabeg (ah-ni-shi-nah-bay), Haudenosaunee (hoe-D-no-show- knee), and Attawandaron (atta-wan-da-ron) peoples. This territory is covered by the Upper Canada Treaties and the Dish with One Spoon Wampum Agreement. We recognize and deeply appreciate their historic connection to this territory and the contributions of Métis, Inuit, and other Indigenous peoples, in both shaping and strengthening the community in which we all live. May we continue to reconcile and flourish collectively.

1. Call to Order & Opening Prayer

The meeting was called to order. Quorum was achieved. The Bishop opened the meeting with a prayer.

Approval of the Meeting Agenda

Motion **Moved by:** **Mr. J. Rollo**
 Seconded by: **Bishop G. Bergie**

“That the meeting agenda be approved.”

CARRIED

Decision Making Matrix / Reserved Powers

The Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation are included in the package for information and reference.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express conflict of interest with any items. No conflicts were expressed at this time.

Presentation – Health & Safety Education and Accomplishments

Ms. C. Nederend, Senior Coordinator, Safety & Abilities, presented an overview of health and safety education and the extensive list of 2025 Health and Safety Accomplishment. The functions of the Board of Trustees from a safety perspective were highlighted (below) noting that everyone plays a role in work-place responsibility.

- Set the tone for a strong safety culture
- Ensure capability and engagement across the organization
- Provide oversight and hold senior management accountable for implementation of an effective health and safety management system
- Support long-term and strategic safety planning
- Ensure appropriate resources are allocated

The extensive and impressive 2025 summary of over 40 Health & Safety Accomplishments was included in the agenda package for information. Education, training and skill development initiatives including patient lift and transfer training and resources and equipment to support both patient dignity and staff safety were outlined. Safety culture at HDS promotes early identification of risks and meaningful collaboration between workers and management to improve safety practices. An audit is underway related to AODA compliance for handrails and toilets throughout the building.

Membership and functions of the Joint Health and Safety Committee were detailed.

The Ministry of Labour (MOL) blitz-focus in 2025 was workplace violence prevention and although Hotel Dieu Shaver was not formally a part of the blitz, it provided the hospital with the opportunity to improve and strengthen the program. The MOL focus next year is Internal Responsibility System (IRS) with a goal to ensure that employers, supervisors and workers understand and fulfill their legal roles in ensuring health and safety.

Legislative changes, including false statements, wage record penalties and new offence were defined for information. Effective January 1st, changes will be made to the OHS Regulation for Health and Safety Systems and Procurement to ensure fair competition.

Workplace incidents for 2025 were detailed noting a reduction due to fewer occupational exposures than the previous year. Incident types including WSIB incidents were outlined. Incidents resulting in lost time versus no lost time were outlined. Staff are continuously encouraged to report workplace incidents.

The hospital will focus on finalizing the Code Silver Policy and Code White updates, back care lift and transfer training, and ongoing work with the workplace violence program.

Compliance protocols for the new capital expansion were briefly discussed noting that the Director of Capital Planning will ensure consultant compliance and safety protocols.

Appreciation was extended to Ms. Nederend for the informative presentation, for her exceptional work and commitment to safety at Hotel Dieu Shaver, and she was excused from the meeting.

POLICY REVIEW

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2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda.

Trustees requiring identification badges attended the Human Resources Department in advance of the meeting to complete this task.

On a move forward basis, questions that may arise during pre-meeting review of the materials are requested to be submitted to allow staff the opportunity to prepare responses.

- **Board of Trustees meeting minutes, March 10, 2026**

The minutes were presented, reviewed, and approved through the Consent agenda motion.

- **Medical Advisory Committee minutes, March 25, 2026**

The minutes were presented, reviewed, and approved through the Consent agenda motion.

Motion	Moved by:	Ms. N. Medulun Burke
	Seconded by:	Ms. H. Irwin

“That the Consent Agenda items be approved.”

CARRIED

3. Business Arising

-Major Community Events & Healthcare Sector Updates

The CEO advised that he will be attending the Catholic Health International CEO site visit in Kingston from April 22-24, 2026. Dr. Ceglie will also attend Mayor Sandra Easton's State of the Town (Lincoln) address. A presentation by Dr. Ceglie and Kristina Manzi is scheduled on April 30th to the St. Catharines Rotary Club to share details of the capital expansion project.

Dr. Ismail provided details of a recent meeting with the University of Windsor regarding the trial use of a transcranial laser therapy treatment for Parkinson's patients. HDS will review the required processes to provide this treatment to our patients and Dr. Ismail was commended for his ongoing efforts to bring research and clinical trial opportunities to the hospital.

4. Correspondence:

Pre-circulated:

- Daily news
- Letters of thanks/Acknowledgements

A patient letter of appreciation was pre-circulated for information.

Brock Smith was congratulated and acknowledged for celebrating two years of employment at Hotel Dieu Shaver.

5. STRATEGIC AGENDA

Minutes:

- **Audit Committee minutes, March 24, 2026**
 - monthly Financial Report
 - Balanced Scorecard, January 2026

The minutes dated March 24, 2026, and attachments were presented and reviewed.

Motion	Moved by:	Mr. B. Lawler
	Seconded by:	Mr. J. Rollo

“That the Audit Committee minutes dated March 24, 2026, be approved.”

CARRIED

○ **Nominating, Board Membership, Evaluation Committee minutes, April 10, 2026**

The Nominating, Board Membership, Evaluation Committee minutes dated April 10, 2026, were presented and reviewed. Annual requirement and Board motions were presented by Ms. Carter for endorsement. At this time, there are no new appointment recommendations to the Le Royer Patrons.

Motion **Moved by:** **Ms. A. Carter**
 Seconded by: **Bishop G. Bergie**

“That the Nominating, Board Membership, Evaluation Committee minutes dated April 10, 2026, be approved.”

“That the Board of Trustees acknowledges with regret, the completion of terms of service in June 2026 for trustees Bob Lawler and John Rollo and recognizes their outstanding service to the Board.”

“That the Board of Trustees recommends to the Members of the Corporation, a one-year term extension for Ms. Anne Atkinson, Past Chair, for 2026-27.”

“That the Board of Trustees recommends to the Members of the Corporation, a one-year term extension for Ms. Betty-Lou Souter, Chair, for 2026-27.”

“That the Board of Trustees recommends the re-election of Bishop Gerard Bergie, Diocese of St. Catharines, voting trustee and Frank Bagatto, CHI, voting trustee, by the Members of the Corporation for 2026/27.”

“That the Board of Trustees identifies non-voting trustees in accordance with requirements of the Public Hospitals Act - Dr. Wes Reimer, (nominated) President of the Medical Staff Association, Dr. Galina Arvinte, Chief of Staff, Jennifer Hansen, Chief Nursing Officer, Dr. David Ceglie, Chief Executive Officer.”

“That the fixed number of trustees be set at 16 by the Members of the Corporation.”

“That the Board of Trustees endorses and recommends appointment by the Members of the Corporation, the following Board Officer appointments:

Betty Lou Souter, Chairperson
Anne Atkinson, Past Chairperson
Angela Carter, 1st Vice Chairperson
Norma Medulun Burke, 2nd Vice Chairperson”

“That the Board of Trustees endorses a review of the hospital Administrative Bylaws be initiated during the summer of 2026.”

“That the Board of Trustees endorses and recommends Committee appointments by the Members of the Corporation as required:

Executive Committee – 1 additional person appointed by the Members of the Corporation—Mr. Peter DiPaola

Mission and Ethics Committee – 3 persons appointed by the Members of the Corporation –Ms. Betty-Lou Souter, Ms. Halley Irwin, Ms. Janice Latam.

Audit Committee – 3 additional persons appointed by the Members of the Corporation – Ms. Madeline Woodhead, Ms. Anne Atkinson, Ms. Rena McDonald

Audit Committee Chairperson – Ms. Rena McDonald

Audit Committee representative of Senior Staff – Ms. Amanda Vander Wier

Advisory Committee – 1 representative of the RHSJ – Sister Louise Dillon and 1 representative of the HDS Foundation – to be determined

Nominating, Board Membership, Evaluation Committee Chairperson – Ms. Eileen Bowes, President of the Corporation or designate

Quality Improvement Committee Chairperson — Ms. Norma Medulun Burke

Governance Accreditation & Strategic Planning Ad Hoc Committee Chairperson –Ms. Angela Carter.”

“That the Board of Trustees recommends the reappointment of the members of the Le Royer Patrons by the Members of the Corporation.”

For 2026/27 Le Royer Patrons:

Mr. Donald Carr
Mrs. Irene Edgar
Mr. Tim Kenny
Mr. Robin Lewis
Dr. Dan Patterson
Dr. Bonnie Rose

Mr. Brian Cullen
Mr. Damian Goulbourne
Mr. William Keogh
Mr. Roger Martens
Mr. John Pennachetti
Mr. Walter Sendzik

Mrs. Claire Jutras
Dr. James Lee
Mr. J. Nitsopoulos
Ms. J. Phelan
Mr. W. Towill

A vote was taken and the motions were CARRIED.

6. Business Arising

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7. Foundation Report – April 2026

Various highlights were reported:

- ✚ Maverick Donuts is donating \$1 from every specialty donut sold to the HDS Parkinson's Program.
- ✚ The Rankin Cancer Run is scheduled on May 23rd – all are welcome to join the HDS Team.
- ✚ The Light of Day Concert in support of HDS is scheduled on November 7th at Meridian Centre. Tickets are available for purchase. The Foundation has reached out to the headliner, Tim Hicks, to invite him to provide music to HDS patients.
- ✚ New staff member, Eve Wilson, Executive Assistant, has joined the Foundation.

The Capital Campaign continues to see early and promising activity in identifying prospective donors and an announcement is anticipated soon to confirm the Cabinet Co-Chairs. Capital donations realized to date total \$4M and include a generous donation from John and Cathy Rollo. Trevor Nash of KCI will continue to be present in the Foundation Office over the next year and will be planning individual meetings in an effort to grow the donor database and obtain Cabinet member recommendations.

8. Reports/Other Business

○ Leadership Report – April 2026

Highlights of the Leadership Report were detailed including the partnership with Niagara College to bring massage students to HDS, providing 15-minute massage therapy sessions to staff and volunteers.

Two nurses are just completing their Masters Programs, one focusing on wound management, which will continue to benefit the program at HDS. The Chief Nursing Officer highlighted the success of the wound management care noting that no new wounds have been created on in-patients in the past six years and inherited wounds are healed to the best possible outcome. The team is encouraged and continues to consider completing a published journal submission.

○ Communications/PR Report – April 2026

The report was presented for information. Strong earned media continues to be evident and will be itemized at the upcoming AGM in June. Discussion was held regarding the benefits of increased social media and website traffic as the hospital prepares for the Campaign kickoff and the most prevalent visited sections of the website were outlined and including, the referral section, and the capital expansion and careers pages. Exterior signage for the project also enhances the interest in HDS activities.