

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Ms. J. Armitage, Ms. B.L. Souter, Mr. F. Bagatto, Bishop G. Bergie, Mr. B. Lawler, Ms. J. Friesen, Mr. P. Brown, Mr. G. Leach

Non- Voting Trustees: Ms. L. Pay, Dr. J. Luce, Ms. J. Hansen, Dr. R. Harb

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. M.J. Johnson, Ms. N. Medulun-Burke

Regrets: Mr. J. Rollo

Guest: Ms. Ariel Jackson, Director, Human Resources

1. Call to Order

The Open Session meeting was called to order at 5:05 p.m. Quorum for the meeting was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

PRESENTATIONS / EDUCATION

Employee & Physician Engagement Survey Results

Ms. Ariel Jackson, Director, Human Resources provided an introduction for the Employee & Physician Engagement survey conducted in October 2018. The survey is conducted every two years by Metrics@Work. Historical data is able to be obtained and results can be compared to the database for hospital sector and public and private organizations. Ms. Jackson highlighted the various purposes of the survey noting that it is a requirement of the Excellent Care for All Act and complies with the expectations of Accreditation Canada.

Overall the results are positive and the organizations scored above average for 25 out of 25 healthcare comparators and HDS exceeded the highest score within the hospital sector with two comparators – staff safety and employee involvement. Further, 21 of the 25 drivers scored above the entire Metrics@Work database. Satisfaction results including engagement scores and opportunities for improvement were outlined.

A Q&A session was held where the group inquired about specific questions in the survey related to the physical structure of the building and opportunities in the future to include questions related to the new rehab capital build. The ability to sort results based on occupation groupings and department was outlined. Feedback was provided on the appearance of questions framed in double negatives and the opportunity to rephrase questions to make them clearer was discussed.

Ms. Jackson was thanked for the presentation and excused from the meeting.

POLICY REVIEW

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, March 12, 2019**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, March 27, 2019**

The minutes were presented and discussed, reviewed and approved through the Consent agenda motion.

3. Business Arising

4.Reports:

- **Leadership Report**
- **Chief of Staff Report**
- **Foundation Report**

Reports were presented and reviewed. The low compliance rate for staff flu vaccine, including the rationale for those who don't obtain the injection, and the inability to oblige staff to participate in the immunization, was discussed.

5.Correspondence:

Pre-circulated:

- OHA letter re: executive compensation

- Daily News
- Letters of Thanks (circulated by email)

The correspondence was received for information.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. J. Friesen**

“That the Consent Agenda items be approved as presented.”

CARRIED

6. STRATEGIC AGENDA

- **Audit Committee meeting minutes, March 19, 2019**
-monthly financial report ending February, 2019
-Balanced Scorecard, February 2019
-Service Employees International Union (SEIU) Local Interest Arbitration Award

The minutes and attachments were presented and reviewed.

The current deficit is reported as \$(535,185).

The SEIU arbitration award report was outlined noting that the awarded adjustments total an annualized increase to the hospital of \$27,043.

Previous discussion regarding the HDS Investment Policy at the March Board meeting related to criteria for exclusion of securities of companies which may not align with the values of Hotel Dieu Shaver, it was reported that the CHAO investment policy has been obtained and will be reviewed at the next regular meeting of the Audit Committee.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. P. Brown**

“That the Audit Committee minutes dated March 19, 2019, be approved as presented.”

CARRIED

7. Business Arising

There was no business arising.

8. Reports/Other Business

-Annual Broader Public Sector Accountability Act, Attestation

The annual attestation, in accordance with section 15 of the Broader Public Sector Accountability Act 2010 (BPSAA) was presented for approval by the Board of Trustees.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. P. Brown**

“That the Broader Public Sector Accountability Act Attestation (April 2018-March 2019) be approved for signature by the Interim CEO and Board Chair.”

CARRIED

-MOHLTC, Hospital Parking Facility Daily Maximum Rate letter

The hospital parking daily maximum letter was presented and will be reviewed and discussed further by the Audit Committee with a recommendation report to be subsequently presented to the Board.

-2018/20 Hospital Service Accountability Agreement – Amending Agreement and Sustainability Funding for 2018/19 (Operating Budget)

The 2018/20 HSAA related to hospital volumes and \$136,300 in sustainability funding for surge beds were reviewed and approved.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. P. Brown**

“That the Board of Trustees recommends to the Members of the Corporation approval of the 2018/20 Hospital Service Accountability Agreement – Amending Agreement and the Sustainability Funding for 2018/19.”

CARRIED

-Ontario Health Teams Report

A report regarding the establishment of Ontario Health Teams (OHT's) was presented and discussed. Highlights of discussion include:

- An education presentation on OHT's at some point would be appreciated
- Summary material provided during the recent Ministry of Health webinar will be circulated to the trustees
- OHT's are encouraged to self-organize and determine how to come together to serve their local population and provide coordinated continuum of care – to include but not limited to: primary and secondary care, home care, community support services, mental health and addictions, health promotion and disease prevention, rehabilitation and complex care, laboratory and diagnostic services, palliative care, etc.
- It is anticipated that a Niagara based team will form and HDS staff have reached out to Niagara Health and are awaiting further information in this regard
- The process and timelines were detailed

- Since there are a spectrum of partners, it was suggested that acute facilities may not be the OHT leaders.
- Possibilities should be monitored for participation in multiple OHT proposals, local and broader – Niagara and Hamilton.