

**APPENDIX C - ATTESTATION**

**Attestation Form**

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010 (BPSAA)***

**TO:** The Board of the Hotel Dieu Shaver Health and Rehabilitation Centre (the "Board")

**FROM:** Lynne Pay  
CEO  
Hotel Dieu Health and Rehabilitation Centre

**Date:** April 1, 2020

**RE:** April 1, 2019 to March 31, 2020 ("the Applicable Period")

---

On behalf of the Hotel Dieu Shaver Health and Rehabilitation Centre (the Hospital) I attest to:

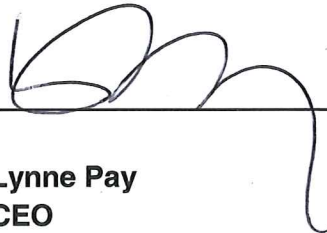
- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a CEO in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at St. Catharines, Ontario this 9<sup>th</sup> day of June, 2020.



---

**Lynne Pay**  
**CEO**  
**Hotel Dieu Shaver Health and Rehabilitation Centre**

I certify that this attestation has been approved by the Board of the Hotel Dieu Shaver Health and Rehabilitation Centre on the 8<sup>th</sup> day of June, 2020.



---

**Ms. Anne Atkinson**  
**Chair of the Board**  
**Hotel Dieu Shaver Health and Rehabilitation Centre**

## **SCHEDULE A to Attestation**

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

**No Known Exceptions. Please reference attached template on Use of Consultants.**

2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

**No Known Exceptions.**

3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

**No Known Exceptions.**

4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

**No Known Exceptions.**

5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

**No Known Exceptions.**

# APPENDIX A – HOSPITAL REPORT ON CONSULTANT USE

## Hospital Report on Consultant Use

**Name of Hospital: Hotel Dieu Shaver Health and Rehabilitation Centre**

**LHIN: LHIN 4 Hamilton Niagara Haldimand Brant (HNHB)**

**Reporting Period: April 1, 2019 to March 31, 2020**

| No. | Consultant Firm Name(s)                  | Name and Title of Consulting Contract           | Contract Term<br><br>If the contract term has been extended please include the original contract term and the amended contract term | Procurement Value<br><br>(A) Original value plus<br>(B) Value of amendments and<br>(C) Total procurement value<br>(\$)/ Total Paid | Consultant Selection Process<br><br>(Open Competitive, Invitational Competitive, Non-competitive)<br><br>If non-competitive, please provide an explanation  | Modifications to Agreement (Yes/No)<br><br>If Yes, did the procurement documents permit modifications to the term or value of the agreement? |
|-----|--|---|---|--|---|--|
| 1.  | Kasian Architecture Ontario Incorporated | Stage 1 –Master Program and Master Plan Refresh | 24 months   | \$380,000  | Non-competitive<br><br>Consultant had previously developed and submitted Stage 1 Proposal (2009) and Pre-Capital submission (2016). Consultant was asked to build on and update previous work with no resultant issues to consultant's intellectual property, reduced cost and ability to meet expedited project timelines. | No   |

**Preservation of Solicitor –client privilege:**

This legislation maintains the integrity of solicitor client privilege, litigation privilege and settlement privilege, and does not require the disclosure of information subject to any of these privileges.

While hospitals are expected to report on their retention of lawyers and law firms for the provision of consulting services, they are not required to report on instances where they have retained lawyers and law firms to provide legal advice, draft legal documents, conduct litigation on behalf of a hospital, or otherwise for the purpose of providing legal services to a hospital.