

<b>Chair / Acting Chair:</b>	Ms. A. Atkinson
<b>Minutes taken by:</b>	Christine Wignall
<b>Appointed record custodian:</b>	Christine Wignall

## OPEN SESSION

**Voting Trustees:** Ms. A. Atkinson, Ms. B.L. Souter, Mr. B. Lawler, Ms. J. Friesen, Ms. S. Piluso, Mr. F. Bagatto, Mr. J. Rollo, Bishop G. Bergie, Ms. J. Armitage, Mr. P. Brown, Ms. M. Woodhead

**Non- Voting Trustees:** Ms. L. Pay, Dr. J. Luce, Dr. G. Arvinte, Ms. J. Hansen

**Also Present:** Mr. D. Ceglie, Ms. N. Medulun-Burke, Sister L. Dillon

**Regrets:** Mr. G. Leach

**Guests:** Ms. Nicole Johnson, Senior Occupational Therapist  
Ms. Tracy Geoffroy, Executive Director, HDS Foundation

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### Land Acknowledgement Statement:

*We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.*

*This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.*

*Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.*

### **Decision Making Matrix / Reserved Powers**

Previously at in-person Board meetings, the placemat was available with the Corporate Decision Making Matrix and Reserved Powers of the Members of the Corporation. Since virtual meetings are now held, these documents will be included in the package for information and reference.

#### **1. Call to Order & Opening Prayer**

The Open Session meeting was called to order. Quorum for the meeting was achieved. Bishop Bergie opened the meeting with a prayer.

### **Declaration of Conflicts**

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

### **PRESENTATIONS / EDUCATION**

#### **Augmentative & Alternative Communications (AAC)**

Ms. Nicole Johnson, Senior Occupational Therapist, was introduced and welcomed to the meeting.

The AAC poster was submitted and presented in August at the ISAAC Connect (International Society for Augmentative and Alternative Communication). The project background – formation of project team, goal of the project - to determine if a mobile app for ALS patients would be as or more effective as a paper application, development of the mobile apps (PAS-Auto and MACPAS), pre-study and field test details, client trial and feedback, and determination of the best method (PAS-Auto). A further field test was held to implement improvements based on client feedback. The conclusion confirmed that a digitized mobile app is better than the paper based method.

The app has now been used in the AAC clinic with wonderful feedback from a patient. This app is an amazing tool requiring very little training. It is available on android and smart phones, has a built in tutorial, helps reduce the language barrier and is easy to use. Future considerations include moving to iOS, rate enhancements (making it faster), allowing different languages and use with various medical diagnoses.

A video demonstration of the app will be circulated following the meeting. This valuable tool will be a significant benefit to society in general by filling a gap in service and knowledge. Plans to move it forward are underway. The PAS-Auto could be used world-wide for anyone with motor, sight or speech difficulties and will have a big impact on the caregiver aspect. This tool also enhances the dignity of people.

Nicole was thanked for the informative presentation on this innovative project and excused from the meeting.

#### **Capital Campaign Readiness**

Ms. Tracy Geoffroy, Executive Director, HDS Foundation was welcomed to the meeting to present information regarding the Foundation's Capital Campaign Readiness.

The 2021 – 2026 Strategic Plan directions were outlined.

The hospital has submitted the Stage 1 A and B proposal and is currently awaiting approval to proceed to Stage 2 of the Capital Build process. A 'sample' campaign timeline was provided and detailed through its' five phases.

The first step will be to engage in a Feasibility/Campaign Planning Study by seeking the advice and opinions of the largest donors and other community leaders to determine whether the case for support and financial goals are realistic and feasible.

Next steps for the Foundation include continuing to build the annual giving program, continuing to work towards becoming Campaign-ready and prepare the RFP for the Feasibility Plan facilitator.

Tracy was thanked for the informative presentation and excused from the meeting.

## **POLICY REVIEW**

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### **2. CONSENT AGENDA (includes Minutes, Reports & Information)**

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time. The Chair advised that all previous January 2022 Board minutes require a change to the attendance record since Mr. Brown was present but not accounted for and that minutes will be tabled for approval subject to the attendance being revised.

- **Board of Trustees meeting minutes, January 11, 2022**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, January 26, 2022**

The minutes were presented, reviewed and approved through the Consent agenda motion.

### **3. Business Arising**

There was no business arising.

### **4. Reports:**

- **Leadership & Communications Reports – February 2022**
- **Foundation Report – February 2022**

The reports were provided for information.

### **5. Correspondence:**

#### **Pre-circulated:**

- Daily news
- Letters of Thanks/Acknowledgements

The letters of thanks and acknowledgements were pre-circulated for perusal.

**Motion**            **Moved by:**            **Ms. M. Woodhead**  
                         **Seconded by:**        **Ms. J. Armitage**

**“That the Consent Agenda items be approved, subject to the attendance being revised to reflect that Mr. Brown was present at the January 11, 2022 Board meeting.”**

**CARRIED**

## **6. STRATEGIC AGENDA**

Minutes:

- **Audit Committee minutes – January 18, 2022**

The minutes dated January 18, 2022 were presented and reviewed. The monthly financial report and Balanced Scorecard ending December 2021 were provided. Ministry correspondence related to the HAPS and an Ontario Health letter regarding lost non-Ministry revenue for the fiscal year 2020/21 were provided for information.

**Motion**            **Moved by:**            **Mr. B. Lawler**  
                         **Seconded by:**        **Ms. M. Woodhead**

**“That the Audit Committee minutes dated January 18, 2022, be approved.**

- **Quality Improvement Committee, no meeting held**

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## **7. Business Arising**

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## **8. Reports/Other Business**

- **Ontario Health Memo, 2022/23 HAPS**

A recently released memo from Ontario Health was presented which indicates that the completion of the Annual Planning Submissions for Hospitals (HAPS) will not be required for 2022/23.