

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Ms. J. Armitage, Ms. A. Atkinson, Bishop G. Bergie, Mr. D. Goulbourne Mr. F. Bagatto (phone), Dr. R. McTavish, Ms. J. Phelan, Mr. G. Leach

Non- Voting Attendees: Ms. J. Rufrano, Dr. J. Luce, Ms. J. Hansen, Dr. R. Harb

Also Present: Ms. M.J. Johnson, Mr. D. Ceglie, Sister L. Dillon, Ms. N. Medulun-Burke

Regrets: Mr. L. Anderson, Mr. P. Brown, Mr. J. Pennachetti, Mr. G. Darte, Ms. L. Pay

Guest: Mr. B. Lawler

1. Call to Order

The Open Session meeting was called to order at 5:10 p.m. and new year greetings were extended. Quorum was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Presentation - deferred

2. Approval of the Meeting Agenda

Motion **Moved by:** **Mr. G. Leach**
 Seconded by: **Ms. A. Atkinson**

“That the meeting agenda of January 10, 2017, be approved as presented.”

CARRIED

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time. One conflict was expressed within the Consent Agenda discussion related to the Many Hands Project.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

4. Approval of the Open Session Board Minutes of December 13, 2016

Motion Moved by: Ms. A. Atkinson
 Secinded by: Ms. J. Armitage

“That the Open Session Board minutes dated December 13, 2016, be approved as presented.”

CARRIED

5. Business Arising

-Strategic Plan Placemats

A one-page overview of the 2017-19 Strategic Plan was distributed for review. The placemats for quick reference at meetings will be available at the February meeting.

CONSENT AGENDA (includes Minutes, Reports & Information)

6. Approval of the Consent Agenda Items

Motion Moved by: Bishop G. Bergie
 Secinded by: Ms. J. Armitage

“That the Consent Agenda items be accepted and approved.”

Key Points of Discussion

Minutes:

- Medical Advisory Committee Minutes – December 14, 2016

-The minutes were presented and reviewed.

-The Medical Marijuana Policy has been drafted and work continues to finalize the document.

“That the Medical Advisory Committee minutes dated December 14, 2016, be approved as presented.”

- Nominating, Board Membership, Evaluation Committee Minutes – December 13, 2016

-The minutes were presented and reviewed.

- Succession planning for the Board was outlined and the Committee has committed to reviewing this item on a regular basis.
- The process for sharing of the results of the annual evaluation of the CEO were summarized and discussed.
- The Board received a recommendation from the Committee regarding the election of a new trustee, Mr. Robert Lawler.
- The Committee received an update on patient advisors involvement at Hotel Dieu Shaver.

“That the Nominating, Board Membership, Evaluation Committee minutes dated December 13, 2016 be approved as presented.”

“That the Board of Trustees recommends the election of Mr. Robert Lawler (3-year term) to the Board of Trustees by the Members of the Corporation.”

Reports:

- Leadership
 - Efforts to support Community Care by the HDS staff were recognized
- Chief of Staff
 - New policies are under development
 - A new Physiatrist who will provide EMG services has applied for medical staff privileges and the credential process is underway. Discussion was held regarding the proposed financial arrangements, the need in the community and the goal to obtain and retain Rehab Medicine specialists.
 - The First Annual Update in Rehab Medicine is scheduled on February 22, 2017 at the Holiday Inn Parkway. All are welcome to attend – please RSVP
 - Patient charts deemed satisfactory through the death review process were questioned – it was noted that the deficiency of timely progress reports results in that specific rating but does mean that the quality of the health record or quality patient care is lacking. A follow-up report is provided to the physician outlining findings of the chart review.
- Foundation
 - The Foundation raised \$150,000 in the Snowflakes and Angels Christmas Campaign
 - Fundraising activities including Ice Dogs tickets and the Celebrity Cup continue

A vote to approve the Consent Agenda items and motions herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

7. New / Other Business

7.1 *Pre-circulated correspondence via email:*

- Ontario Hospital Association, GCE Educational Offerings, January
- The SPIRIT, December
- OHA Pre-Budget Advocacy
- Many Hands Project

The OHA pre-budget advocacy correspondence was outlined noting that the OHA recommends communication with MPP's regarding funding concerns.

Hotel Dieu Shaver has been selected as the recipient of Niagara College's Many Hands Project. The project enables students to plan, coordinate and execute the renovation in the existing Carpentry Shop area. The renovation ground-breaking ceremony will be held on January 13th at 9 a.m. and the project is expected to be completed in April 2017. The project will consist of the current Carpentry Shop space being split into two areas – one, to remain Carpentry and the other to become a 'Market Place' area for patient to re-familiarize with routine daily tasks. Mr. Goulbourne declared a conflict of interest at this time as the program falls within his department at the College. He was able to share public information that the program is celebrating its' 20th and final project, is student driven and is an excellent learning experience for all involved.

7.2 *Included:*

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7.3 *Letters of Thanks*

Letters of thanks were pre-circulated via email.

The Chair concluded the Regular meeting at 5:40 p.m. and moved to the In-Camera Meeting.

8. **In-Camera Session**

Motion **Moved by:** **Mr. D. Goulbourne**
 Seconded by: **Ms. A. Atkinson**

“That the meeting move to an in-camera session to discuss/approve the previous in-camera minutes, the in-camera committee minutes and to receive an update on the partnership opportunity.”

Chair's Report on the In-Camera Session

The Board moved to an in-camera session at 5:40 p.m. and approved the previous in-camera minutes and the in-camera committee minutes, and received a partnership opportunity update.

Moved by: **Mr. D. Goulbourne**
Seconded by: **Ms. A. Atkinson**

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

9. Adjournment

The meeting adjourned at 6:20 p.m.

Next Meeting: Tuesday, February 14, 2017, 5 pm