

<b>Chair / Acting Chair:</b>	Ms. A. Atkinson
<b>Minutes taken by:</b>	Christine Wignall
<b>Appointed record custodian:</b>	Christine Wignall

## OPEN SESSION

**Voting Trustees:** Ms. J. Armitage, Ms. A. Atkinson, Ms. B.L. Souter, Mr. B. Lawler, Ms. J. Friesen, Ms. S. Piluso, Mr. J. Rollo, Ms. M. Woodhead, Bishop G. Bergie, Mr. P. Brown, Mr. G. Leach, Mr. F. Bagatto

**Non- Voting Trustees:** Ms. L. Pay, Dr. J. Luce, Dr. R. Harb

**Also Present:** Ms. N. Medulun-Burke, Mr. D. Ceglie

**Guest:** Dr. Robert (Bob) Stewart, CHI

**Regrets:** Ms. J. Hansen  
Sister L. Dillon, Mr. D. Lorenz

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### Land Acknowledgement Statement:

*We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.*

*This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.*

*Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.*

### **1. Call to Order**

The Open Session meeting was called to order at 5:10 p.m. Quorum for the meeting was achieved. A reminder was made to mute microphones unless speaking. Dr. Robert Stewart was welcomed to the meeting.

### **Opening Prayer**

Bishop Bergie opened the meeting with a prayer.

### **Declaration of Conflicts**

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

### **PRESENTATIONS / EDUCATION**

Due to the current situation with the COVID outbreak, education is deferred for the meeting today.

### **POLICY REVIEW**

-Board Meetings & Voting Policy

The revised policy is being recommended for review and approval through the Governance Committee minutes.

### **2. CONSENT AGENDA (includes Minutes, Reports & Information)**

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, October 13, 2020**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **E-vote record, November 10, 2020**

The record was reviewed and accepted.

- **Executive Committee E-vote record, October 29, 2020**

The record was reviewed and accepted.

- **Medical Advisory Committee meeting minutes, November 25, 2020**

The minutes were presented, reviewed and approved through the Consent agenda motion.

### **3. Business Arising**

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### **4. Reports:**

- **Leadership Report (Communications) – January 2021**
- **Foundation Report – January 2021**

The Leadership (Communications) and Foundation reports were presented and reviewed.

## **5. Correspondence:**

### **Pre-circulated:**

- Daily news
- The SPIRIT, October 2020
- OHA letter re: COVID financial impacts to Min. Phillips
- BLG – Governance advice during COVID
- CHI letter to V. Badawey, re: Bill C-7
- Brand Refresh link to external networks
- Niagara this Week article, re: Brand Refresh
- The 2020 Standard Readers Choice Awards
- Greetings from CEO & Chairs, Employee Recognition & Founder's Day
- 2020 SPIRIT Award winner memo
- OHA Leadership conversation, strategic foresight
- Message from Foundation Board Chair, re: Christmas campaign
- COVID bulletins
- Letters of Thanks/Acknowledgements (circulated by email)

### **Attached:**

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The correspondence was pre-circulated for information.

<b>Motion</b>	<b>Moved by:</b>	<b>Ms. M. Woodhead</b>
	<b>Seconded by:</b>	<b>Ms. J. Friesen</b>

**“That the Consent Agenda items be approved as presented.”**

**CARRIED**

## **6. STRATEGIC AGENDA**

Minutes:

- Audit Committee minutes, October 27/20 & December 10/20

The Committee Chair reviewed the hospital's financial position outlining the continued reduction of revenues contributing to the deficit.

<b>Motion</b>	<b>Moved by:</b>	<b>Mr. B. Lawler</b>
	<b>Seconded by:</b>	<b>Ms. B.L. Souter</b>

**“That the Audit Committee minutes dated October 27/20 & December 10/20 be approved as presented.”**

**CARRIED**

- Quality Improvement Committee minutes, November 19/20

The minutes were presented and reviewed. Results of the 2020/21 Q2 Quality Improvement Plan, in-patient satisfaction and incident reports were provided for information.

**Motion**            **Moved by:**            **Ms. J. Friesen**  
                         **Seconded by:**        **Ms. S. Piluso**

**“That the Quality Improvement Committee minutes dated November 19/20 be approved as presented.”**

**CARRIED**

- Ad Hoc Marketing Committee minutes, October 26/20

The minutes were presented and reviewed. The brand refresh external survey results are in and will be reviewed by the Committee this month.

**Motion**            **Moved by:**            **Ms. J. Friesen**  
                         **Seconded by:**        **Mr. J. Rollo**

**“That the Ad Hoc Marketing Committee minutes dated October 26/20 be approved as presented.”**

**CARRIED**

- **Governance Committee minutes, December 15, 2020**  
    **-B-10, Board Meetings & Voting Policy**

The minutes and policy were presented and discussed.

The Committee has reviewed and recommends approval of the revised Board Meetings & Voting Policy which has been updated due to the increasing need to hold virtual meetings and electronic voting. Revisions were made in accordance with the Canada Not-For-Profit Corporations Act and using peer-facility policies. Trustees reviewed and discussed the policy. A motion was tabled suggesting further review to ensure a solid process is in place for voting at virtual meetings. The policy will be referred back to the Committee for re-evaluation.

**Motion**            **Moved by:**            **Mr. P. Brown**  
                         **Seconded by:**        **Ms. B.L. Souter**

**“That the Governance Committee minutes dated December 15/20 be approved as presented.”**

**CARRIED**

**Motion**            **Moved by:**            **Ms. J. Friesen**

**Seconded by: Mr. G. Leach**

**“That the Board of Trustees recommends that the Board Meetings & Voting Policy be further reviewed, specific to item 7 – meeting and voting held by electronic means, to better outline and solidify the process for voting.”**

**CARRIED**

## **7. Business Arising**

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## **8. Reports/Other Business**

### **Foundation Update**

Ms. Medulun-Burke provided a detailed update on the Foundation with respect to the cancelation of several events. The two donor-funded hospital programs are also not currently in operation. She outlined the challenges to secure donations during these difficult times. Discussion was held regarding on-line fundraising and creative ways in which to attract donors. On-line options include Zoom tours and galas noting that there is much to explore in this regard. Dr. Stewart advised that many innovative things are happening on the east coast and he can make the introductions in order that success stories can be shared. He also advised that Catholic Health International is creating a Foundation Network where ideas can be shared and issues discussed and the HDS Foundation can expect to hear the details within the next month. Social media opportunities were discussed and Ms. Medulun-Burke noted that the Foundation is creating its own Facebook account page. The costs and use of radio, paper advertising, and videos were discussed.

Discussion was held regarding donor entry to the Foundation Office during times of restricted access to the facility.