

Chair / Acting Chair:	Ms. J. Armitage
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. J. Armitage, Ms. B.L. Souter, Bishop G. Bergie, Mr. F. Bagatto, Mr. B. Lawler, Ms. J. Friesen, Mr. G. Leach, Mr. J. Rollo

Non- Voting Trustees: Ms. L. Pay, Dr. J. Luce, Ms. J. Hansen, Dr. R. Harb

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. M.J. Johnson, Ms. N. Medulun-Burke

Regrets: Ms. A. Atkinson, Mr. P. Brown

1. Call to Order

The Open Session meeting was called to order at 5:05 p.m. Quorum for the meeting was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

PRESENTATIONS / EDUCATION

CBC Video: Pilot Project

A CBC news video outlining an innovative partnership provided by Niagara EMS and an Occupational Therapist from Hotel Dieu Shaver was presented. This service is aimed at reducing falls, Emergency Department visits and repeat 9-1-1 calls. Funding for the program has been granted until December 2019 but may be extended. The staffing arrangement was outlined. Data results indicate fewer emergency calls and visits relative to patient falls and cost evaluations are being prepared.

POLICY REVIEW

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, May 28, 2019**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, May 29, 2019**

The minutes were presented and discussed. Dr. Harb was congratulated on his re-election to the position of President of the Medical Staff Association. Dr. Zdravkovic was recently presented with the RHSJ Physician Excellence Award. The minutes were approved through the Consent agenda motion.

3. Business Arising

4.Reports:

- **Leadership Report**
- **Chief of Staff Report**
- **Foundation Report**

There were no reports presented.

5.Correspondence:

Pre-circulated:

- Daily News
- June Events Calendar
- The SPIRIT, May 2019
- Letters of Thanks (circulated by email)

The correspondence was received for information.

Motion	Moved by:	Bishop G. Bergie
	Seconded by:	Ms. B.L. Souter

“That the Consent Agenda items be approved as presented.”

CARRIED

6. STRATEGIC AGENDA

- **Nominating, Board Membership, Evaluation Committee meeting minutes, May 28, 2019**
 - Board Membership
 - Terms of Appointment

The minutes, appointment recommendations and attachments were presented and reviewed.

Discussion was held regarding the suggested change in the Fixed Number of trustees. It was explained that with the expectation of two new trustee elections and the current fourteen trustees, the fixed number should be revised to sixteen. It was noted that the fixed number can be requested to be revised by the Members of the Corporation at any time, as required.

Discussion was also held regarding the process for recruitment of new trustees and the social media exercise completed in 2017 was detailed. One new trustee candidate coming forward for recommended election applied through that advertisement.

The process for appointment to Board committees not designated through the By-laws was raised. It was suggested that the process should be reviewed and assessed by the Governance Committee in advance of the next cycle. The review should also include the ex-officio appointment of a trustee to the Foundation Board.

The list of Le Royer Patrons has been reviewed by Sister Louise who assists to identify members who may be facing significant health concerns. This group of individuals have history and experience with Hotel Dieu and act as goodwill ambassadors between the hospital and the community.

Motion **Moved by:** **Ms. J. Friesen**
 Seconded by: **Mr. G. Leach**

“That the Nominating, Board Membership, Evaluation Committee minutes dated May 28, 2019, be approved as presented.”

“That the Board of Trustees recommends to the Members of the Corporation, Ms. J. Armitage and Ms. Anne Atkinson be re-elected to the Board for three year terms expiring in 2022.”

“That the Board of Trustees recommends to the Members of the Corporation: Bishop Gerard Bergie, to represent the Roman Catholic Diocese of St. Catharines Mr. Frank Bagatto, to represent Catholic Health International”

“That the Board of Trustees recommends the fixed number of trustees be set at 16.”

“That the Board of Trustees recommends to the Members of the Corporation

Nominations for Board Executive for 2019/20:

Chair – Ms. Anne Atkinson
1st Vice – Ms. Jean Armitage
2nd Vice – Ms. Betty Lou Souter
Past Chair – vacant”

“In compliance with the By-laws, the following are recommended to be appointed by the Members to serve on committees of the Board, on the basis that the Governance Committee will develop a policy to include the process and timelines outlining trustee recruitment, and the identification process for officers and committee members, with a targeted delivery to the Governance Committee for September 2019:

1 additional person to the Executive Committee appointed by the Members of the Corporation – Graeme Leach

3 persons to Audit Committee appointed by the Members of the Corporation – Anne Atkinson (voting) and Julie Marrone (non-voting), with consideration to come for a further recommendation following the election of new trustee candidates.

3 persons to Mission & Ethics – Betty Lou Souter, Jean Armitage, Janice Latam (Director, Health Data & QI)

2 persons (1 RHSJ, 1 Foundation) to Advisory Committee of the Board (attend Board meetings at the invitation of the Chair, are not trustees and do not vote) – Sister Louise Dillon & Norma Medulun-Burke

Chairperson of the Nominating, Board Membership, Evaluation Committee – (President of the Corporation or designate) – Dr. Robert Stewart”

“That the Board of Trustees recommends reappointment of the following Le Royer Patrons:

Dr. J. Roger Brook	Mr. Donald Carr	Mr. Brian Cullen
Mrs. Irene Edgar	Mr. James Fyfe	Mr. Damian Goulbourne
Mrs. Claire Jutras	Mr. Tim Kenny	Mr. William Keogh
Mrs. Eleanor Lancaster	Dr. James Lee	Mr. Robin Lewis
Mr. Peter McAllister	Mr. Roger Martens	Mr. J. Nitsopoulos
Mr. John Pennachetti	Ms. J. Phelan	Mrs. J. Quinlan
Dr. Bonnie Rose	Mayor Walter Sendzik	Mr. W. Towill
Dr. C. Whitty”		

CARRIED

- o **Quality Improvement Committee, May 30, 2019**

The minutes were presented and reviewed.

Motion Moved by: Ms. J. Friesen
Seconded by: Bishop G. Bergie

“That the Quality Improvement Committee minutes, dated May 30, 2019, be approved as presented.”

CARRIED

7. Business Arising

There was no business arising.

8. Reports/Other Business

There were no reports presented.