## Appendix B – Posting of Expenses

## Form or Template Form

Name: Lynne Pay, Vice President Corporate Services

Reporting Period: October 1,2016 to December 31, 2016

Date	Amount	Expense Category	Description
Oct 11-14, 2016	364.01	Travel – Air	CHI Meetings, Site Visit
Oct 11-14, 2016	10.58	Travel – Train	CHI Meetings, Site Visit
Oct 11-14, 2016	122.63	Travel – Meals	CHI Meetings, Site Visit
Oct 11-14, 2016	997.51	Travel – Accommodation	CHI Meetings, Site Visit
Nov 3, 2016	9.46	Travel – Mileage	Niagara College
Nov 4, 2016	20.64	Travel – Mileage	LHIN Human Resources Education
Nov 16,2016	10.32	Travel – Mileage	Metrix at Work Review
Nov 17, 2016	49.88	Travel – Mileage	LHIN Human Resource Meeting