

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. J. Armitage, Ms. A. Atkinson, Ms. B.L. Souter, Mr. B. Lawler, Ms. J. Friesen, Ms. S. Piluso, Mr. J. Rollo, Ms. M. Woodhead, Mr. F. Bagatto, Mr. G. Leach

Non- Voting Trustees: Ms. L. Pay, Dr. J. Luce, Ms. J. Hansen, Dr. R. Harb

Also Present: Sister L. Dillon

Regrets: Mr. P. Brown, Bishop G. Bergie, Ms. N. Medulun-Burke, Mr. D. Lorenz, Mr. D. Ceglie

Guest: Ms. Tracy Geoffroy, Executive Director, HDS Foundation
Mr. Cliff Harvey, HDS Capital Project Lead

Land Acknowledgement Statement

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Haudenosaunee (Hoe-din-a-show-nee) and Anishnaabeg (Aw-nish-naw-beg) peoples, many of whom continue to live and work here today.

This territory is covered by the Upper Canada Treaties and is within the lands protected by the “Dish With One Spoon” Wampum agreement, adjacent to Haldimand Treaty territory.

Today, this land continues to be the home to many Indigenous Peoples. Acknowledging reminds us that our great standard of living is directly related to the resources and friendship of Indigenous peoples.

1. Call to Order

The Open Session meeting was called to order at 5:00 p.m. Quorum for the meeting was achieved.

Opening Prayer

Sister Louise opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

PRESENTATIONS / EDUCATION

Preliminary Project Cost Estimates

Mr. Cliff Harvey, Capital Project Lead was welcomed to the meeting to present information related to changes in the project cost estimates which are classified as very preliminary. Increases from the previous estimate of \$96M in 2016, comparatively with current estimate of \$272M, were reached after reviewing the Master Plan options. The construction market cost per square foot, increased total square footage due to building and accessibility standards, sustainability expectations, required renovation of the existing inpatient building, and escalation and percentage driven project cost contingency were outlined.

At this time it is estimated that the hospital local share would be \$50-\$60M. Viability from a local fundraising perspective as well as the provincial government perspective was raised. The development of a viable local share plan to be submitted with the application is underway with the Foundation and a meeting with the Region regarding municipal contributions is being arranged. Details of the updated cost estimates were recently shared with the Ministry and will be used in their budget plans.

Preliminary operating cost information will be part of the Stage 2 planning and funding is based on a 6-year graduated scale and also based on full occupancy. It was noted that WELL certification forms a part of the guiding principles of the project and further details in this regard will be known in the coming months.

Mr. Harvey was thanked for the informative presentation and will return to update the Board in May 2020.

POLICY REVIEW

There were no policies presented.

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, February 11, 2020**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, February 26, 2020**

The minutes were presented, reviewed and approved through the Consent agenda motion.

3. Business Arising

Two memos from Catholic Health International dated November 19, 2019, and January 21, 2020m were presented and reviewed.

An inquiry was made regarding Board of Trustees ability to have information and input on individuals being considered for appointment to our Corporate Board. The complex structure and membership of the numerous hospital Corporate Boards was summarized and it was suggested that Dr. Bob Stewart be contacted to arrange an orientation session for trustees in the future.

4. Reports:

- **Leadership Report – March 2020**
- **Foundation Report – March 2020**

The Leadership and Foundation reports were presented and reviewed. Two senior staff members are currently attending the CHAO Awareness Day at Queen’s Park.

5. Correspondence:

Pre-circulated:

- Daily news
- CHAO Quarterly Board Chair/CEO Report
- Letters of Thanks/Acknowledgements (circulated by email)

Attached:

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The correspondence was received for information.

Motion **Moved by:** **Ms. B.L. Souter**
 Seconded by: **Ms. J. Friesen**

“That the Consent Agenda items be approved as presented.”

CARRIED

6. STRATEGIC AGENDA

- **Audit Committee meeting minutes, February 25, 2020**
 - Monthly financial report ending January 31, 2020
 - Balanced Scorecard January 2020
 - Bundled Care Update

The committee minutes were presented and reviewed. The deficit is reported at -\$409,922.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. M. Woodhead**

“That the Audit Committee minutes dated February 25, 2020, be approved as presented.”

CARRIED

- **Quality Improvement Committee, March 5, 2020**
-Quality Improvement Plan (QIP) 2020/21

The committee minutes and the 2020/21 Quality Improvement Plan were presented. The committee Chair encouraged review and awareness of the QIP despite the volume of information in the plan. Upon approval, the QIP narrative will be signed accordingly and the plan submitted to the Ministry and LHIN as required.

Motions **Moved by:** **Ms. J. Armitage**
 Seconded by: **Ms. J. Friesen**

“That the Quality Improvement Committee minutes dated March 5, 2020, be approved as presented.”

“That the 2020/21 Quality Improvement Plan be approved as presented.”

CARRIED

- **Ad Hoc Marketing Committee minutes, March 3, 2020**

The minutes were presented and reviewed. The committee Chair commended staff on the work done including the rebranding focus group meetings which provided concise results. The development of a solid plan moving forward including input from external partners was also recognized.

Motion **Moved by:** **Ms. J. Friesen**
 Seconded by: **Ms. B.L. Souter**

“That the Ad Hoc Marketing Committee minutes dated March 3, 2020 be approved as presented.”

CARRIED

7. Business Arising

There was no business arising.

8. Reports/Other Business

-CHI memo, re: Board Self-Assessment Survey

Catholic Health International has provided the newly revised Board self-assessment survey for review prior to circulation for anonymous on-line completion by trustees. One trustee

recently completed a similar self-evaluation as a Board member for another organization and offered to provide it to CHI for comparison. Opportunities for comments and improvements on the survey are welcome and appreciated.

-Naming of the Outpatient Courtyard

In 2016, Mountainview Homes pledged a gift of \$750,000 to the Foundation. The gift agreement stated that the gift would be recognized with a naming opportunity in the Courtyard for a 25-year duration. The Foundation Board has approved the naming and is requesting further approvals as required. The space for the naming has been selected with the involvement of the donor and the signage will read Mountainview Courtyard.

Motion Moved by: Ms. B.L. Souter
Seconded by: Ms. M. Woodhead

“That the Board of Trustees endorses the outpatient courtyard naming as “Mountainview Courtyard” for a 25-year term and recommends approval by Catholic Health International.”

CARRIED