

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Ms. J. Armitage, Ms. B.L. Souter, Mr. F. Bagatto, , Mr. B. Lawler, Ms. J. Friesen, Mr. P. Brown, Mr. G. Leach, Mr. J. Rollo

Non- Voting Trustees: Ms. L. Pay, Dr. J. Luce, Ms. J. Hansen, Dr. R. Harb

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. M.J. Johnson, Ms. N. Medulun-Burke

Regrets: Bishop G. Bergie

1. Call to Order

The Open Session meeting was called to order at 5:05 p.m. Quorum for the meeting was achieved.

Opening Prayer

Sister Louise opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

PRESENTATIONS / EDUCATION

Our Legacy – Mission and Values of Hotel Dieu Shaver

Sister Louise presented an informative and detailed presentation on the history of the Shaver Hospital, Niagara Rehab and the Founders of The Religious Hospitallers of St. Joseph. The RHSJ were founded in 1636 in La Fleche, France by Jerome Le Royer with the Venerable Mother Marie De La Ferre. Details were provided of the first colonists to the Island of Montreal, including Jeanne Mance, and the opening of the first Hotel Dieu Hospital in 1642. Under the care of the Sisters, the Hotel Dieu and the RHSJ community in Montreal expanded. In 1945, three Sisters from Kingston founded Hotel Dieu Hospital on Ontario Street in St. Catharines. The opening of the Maternity Hospital in 1948 and the

acute care facility in 1953 were outlined. In 2005, as a result of hospital restructuring, Hotel Dieu assumed governance of the Shaver Hospital and Niagara Rehab Centre and Hotel Dieu Shaver Health and Rehabilitation Centre began its new role in healthcare.

Details of the process to establish our Mission and Values were provided and are as below:

Mission:

Hotel Dieu Shaver Health and Rehabilitation Centre is a community of holistic and compassionate care for all those who seek our service and those who serve. As a Roman Catholic facility, grounded in God’s love, we provide the resources and care to enable people to reach their optimal level of health and well being.

Values:

Our Values: SPIRIT

**Spirituality
Professionalism
Innovation
Responsible Stewardship
Integrity
Teamwork**

Sister Louise was thanked for the presentation. Moving forward, the history, mission and values will be presented annually to the Board of Trustees.

POLICY REVIEW

2. CONSENT AGENDA (includes Minutes, Reports & Information)

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, April 9, 2019**

The minutes were presented, reviewed and approved through the Consent agenda motion.

- **Medical Advisory Committee meeting minutes, April 24, 2019**

The minutes were presented and discussed. Dr. Luce advised that the annual Medical Staff Association (MSA) meeting was held on April 23, 2019. Dr. Harb was re-elected as the President of the MSA and Dr. McMillan was re-elected as the Secretary/Treasurer. The minutes were approved through the Consent agenda motion.

3. Business Arising

Correspondence from Catholic Health International

Correspondence detailing the approvals of the Framework Document of Principles and the Memorandum of Understanding among the three Ontario corporations, Hotel Dieu Shaver, Hotel Dieu Grace Healthcare, and St. Joseph's Continuing Care Centre in Cornwall was presented and reviewed.

4.Reports:

- **Leadership Report**
- **Chief of Staff Report**
- **Foundation Report**

Reports were presented and reviewed.

Nurses Week celebrations were very successful and trustees recognized the winner of the Jeanne Mance Award for Nursing Excellence.

Canada Health Day Mass was celebrated with the Most Reverend Gerard Bergie.

The Foundation Annual Pasta Dinner will be held on June 13th at Club Roma.

5.Correspondence:

Pre-circulated:

- Daily News
- Drs. Day invitation
- The SPIRIT, April /19
- OHA Bulletin, April /19
- May Event Calendar
- Pasta Dinner notice
- Memo, Jeanne Mance Award
- Canada Health Day notice
- The Torch, April /19
- Letters of Thanks (circulated by email)

The correspondence was received for information.

Motion **Moved by:** **Ms. B.L. Souter**
 Seconded by: **Ms. J. Friesen**

“That the Consent Agenda items be approved as presented.”

CARRIED

6. STRATEGIC AGENDA

- **Audit Committee meeting minutes, May 22, 2019**
-monthly financial report ending March, 2019

- Balanced Scorecard, March 2019
- Update on Broader Public Sector Executive Compensation
- Hospital Funding Allocation 2019/20 (amendment to H-SAA)
- HDS & CHAO Investment Policy

The minutes and attachments were presented and reviewed.

Correspondence from LHIN was received providing approximately 1% increase to base funding. Other information on quality based procedures funding is pending.

The Hotel Dieu Shaver Investment Policy has been reviewed in comparison to the Catholic Health Association of Ontario policy with respect to language stipulating that direct investments would not be made in any area which does not align with HDS mission and values. Neither policy has specific restrictions in that regard and although a deliberate investment in a security that does not align with the mission and values would not be made, it is acknowledged that many investments consist of a diversified portfolio of pooled funds.

An update on Broader Public Sector Executive Compensation was presented for information.

The monthly financial report ending March 31, 2019, was provided. The financial position with the auditor's one-time adjustment to bring in the investments into the income statement and after building depreciation is \$2,253,622.

Motion **Moved by:** **Mr. B. Lawler**
 Seconded by: **Ms. J. Friesen**

“That the Audit Committee minutes dated May 22, 2019, be approved as presented.”

CARRIED

7. Business Arising

There was no business arising.

8. Reports/Other Business

-Recovery & Transition Coaching with C. Kantola

The poster outlining sessions being provided in May and June at Hotel Dieu Shaver by former patient and public speaker Corey Kantola was provided.

-Ontario Health Teams Report

A report providing an update on Ontario Health Teams (OHT's) and the development of the Niagara Ontario Health Team was provided and discussion was held. As per the Ministry's initial introduction of OHT's in April 2019, local providers were encouraged to self-organize and determine how to best come together to serve their local population and work to provide a full and coordinated continuum of care for

patients. Each provider in an OHT will be responsible for a patient population within a geographic area and providers will remain autonomous. The development of the Niagara-OHT was outlined. Currently there are 27 committed partners and a number of providers that were not at the table or were not at a level of readiness to partner in this model at the time of the submission. Performance measurements, reporting on quality indicators and developing quality and strategic plans will be a requirement of OHT's. It is understood that approximately 200 OHT self-assessments were submitted by the May 15th deadline and that 6-8 of those will be selected to submit full applications, however this information has not been confirmed.

Details of the efforts to begin the process to self-form a Niagara-OHT were provided including the composition of the Niagara Anchor Table, a group of local healthcare providers. Several members of the Anchor Table group determined they would proceed with a health links and acute care focus only. Encouraged to develop our own submission, HDS contacted post-acute partners to form a second Niagara-OHT. Ultimately, the two groups formed one Niagara-OHT and successfully submitted the self-assessment. The Niagara-OHT partners worked extremely hard in forming a writing group, steering and working committees in order to submit the document by the required date.

-CHI Annual Report

Sister Louise Dillon and Lynne Pay presented the annual report to the sponsor (Catholic Health International). Any additional input or feedback on the report was requested. The report is required to be submitted by the end of May.