

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Mr. F. Bagatto, Mr. L. Bruzzese, Mr. P. McAllister, Dr. R. McTavish, , Bishop G. Bergie, Mr. J. Nitsopoulos, , Mr. D. Goulbourne, Ms. J. Phelan

Non- Voting Attendees: Sister L. Dillon, Ms. J. Rufrano, Ms. C. Bergeron, Dr. J. Luce, Dr. R. Harb

Also Present: Ms. L. Pay, Mr. K. Vallier

Regrets: Mr. J. O'Brien, Mr. W. Sendzik, Mr. J. Pennachetti

Guest: Ms. Sandy Robinson, Manager, Clinical Services and Safety
Ms. Mary Margaret Murphy, HDSHRC Foundation Board President
Ms. Cora Clarkson, HDSHRC Auxiliary

1. Call to Order

The Open Session meeting was called to order at 5:05 pm. Quorum was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

2. Presentation – Cheque Presentation, Foundation

Foundation Donation 2012/13

Ms. Mary Margaret Murphy presented the hospital with a cheque in the amount of \$507,811.03 for the hospitals' 2012/13 capital budget purchases. Trustees acknowledged the generosity of donors who make it possible for the Foundation to continue supporting the needs of the hospital.

Auxiliary Donation 2012/13

Ms. Cora Clarkson presented the hospital with a cheque in the amount of 53,080. The Board of Trustees acknowledged the wonderful efforts of all the hospital volunteers.

Joint Health & Safety

Ms. Sandy Robinson, Manager, Clinical Services & Safety, was welcomed to the meeting. A health and safety year-in-review and the detailed accomplishments of 2012 were presented.

She provided an overview of the requirements of the Occupational Health and Safety Act.

Key Points of the Presentation:

- Highlights of the Work Well Audit were provided
- Review of incidents completed
- Focus for 2013 outlined
- Safety advantage group participation
- Ministry of Labour visits and outcomes; focus is on training and education for staff

Ms. Robinson was thanked for the presentation and excused from the meeting.

Point of Care Clinical Access & Patient Entertainment System

This initiative is being researched and was briefly outlined noting that information will be presented at a future meeting.

Key Points of Discussion:

- Is a platform which replaces basic hospital television systems with an on-demand patient entertainment, education and communication tool that enhances the hospital experience by bringing home conveniences to the bedside and electronic libraries and medical software information to staff
- The system could be considered as a future capital equipment project

3. Approval of the Meeting Agenda

Motion **Moved by:** **Mr. J. Nitsopoulos**
 Seconded by: **Mr. D. Goulbourne**

“That the meeting agenda of April 9, 2013, be approved as presented.”

CARRIED

4. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

5. Approval of Open Session Board Minutes of February 12, 2013 & March 5, 2013

Motion **Moved by:** **Mr. P. McAllister**
 Seconded by: **Ms. J. Phelan**

“That the Open Session Board minutes dated February 12, 2013 & March 5, 2013, be approved as presented.”

CARRIED

“That the Quality Improvement Plan Priority Level 1 Progress Report for 2012/13 be approved.”

- Nominating, Board Membership & Evaluation Committee – March 21, 2013
 - The minutes and recommendations were presented and reviewed in detail
 - A proposed new trustee candidate will be interviewed and a subsequent report and recommendation to the Board will be made
 - Succession planning for Board Officers and trustees was discussed
 - Regional geographic representation on the Board was recognized as an important component in light of HDS’s regional programs and services
 - That the involvement of the LeRoyer Patrons (Special Resources Committee of the Board) be encouraged
 - The Board Recruitment matrix and the annual evaluation of trustee performance were discussed.

“That the Nominating Committee minutes dated March 21, 2013 be approved as presented.”

“That the Board of Trustees acknowledges the recommendation for appointment of Ms. Jean Armitage to the Board of Trustees, and will consider the recommendation following the interview process.”

“That the Board of Trustees recommends the following trustee reappointments:

Mr. Leo Bruzzese, 2 year term

-Dr. Ron McTavish, 1 year term, by special resolution of the Members of the Corporation per Article IV, Section 1d of the bylaws, extending his service beyond the nine year limit

-Mr. Frank Bagatto, 1 year term, by special resolution of the Members of the Corporation per Article IV, Section 1d of the bylaws, extending his service beyond the nine year limit

-Mr. John Nitsopoulos, 2 year term

-It is with regret that the Board accepts the resignation of Mr. Peter McAllister, following the June 2013 annual meeting”

“That the Board of Trustees recommends the following ex-officio appointments for 2013/14:

-The Bishop of the Diocese of St. Catharines or his nominee (Bishop Gerard Bergie) voting

-The President of the Medical Staff Association, non-voting (Dr. Raymond Harb)

-The Chief of Staff of the Medical Staff, non-voting (Dr. John Luce)

-A representative of the Foundation, non-voting (to be determined)

-The V/P, Clinical Services & CNO, non-voting (Ms. Carolyn Bergeron)

-The Chief Executive Officer, non-voting (Ms. Jane Rufrano)

-A staff representative of the Religious Hospitallers of St. Joseph, non-voting (Sister Louise Dillon)”

“That the Board of Trustees suggests a change to the committees’ recommendation for the Fixed Number of trustees and supports that it remain at seventeen (17) for 2013/14.”

-“That the Board of Trustees recommends the following slate of officers for 2013/14, to be appointed by the Members of the Corporation:

Chair	Dr. Ron McTavish
First Vice Chair	Mr. John Pennachetti
Second Vice-Chair	Ms. Jackie Phelan
Past Chair	Mr. Frank Bagatto”

“That the Board of Trustees recommends the following LeRoyer Patrons for re-appointment for 2013/14:

<i>Dr. J. Roger Brook</i>	<i>Donald Carr</i>	<i>Brian Cullen</i>
<i>Irene Edgar</i>	<i>James Fyfe</i>	<i>Peter Horne</i>
<i>Sean Jackson</i>	<i>Claire Jutras</i>	<i>Marie Kenny</i>
<i>Tim Kenny</i>	<i>William Keogh</i>	<i>Eleanor Lancaster</i>
<i>Dr. James Lee</i>	<i>Robin Lewis</i>	<i>Roger Martens</i>
<i>Dr. Robert Manning</i>	<i>Dr. Robert Merritt</i>	<i>Wasi Naz</i>
<i>Veronica O’Brien</i>	<i>Bernice Pearson</i>	<i>Jane Quinlan</i>
<i>Thomas Quinlan</i>	<i>Dr. Bonnie Rose</i>	<i>Eileen Rouse</i>
<i>Gerald Sandler</i>	<i>Monsignor Melvin Schaefer</i>	<i>William Towill</i>
<i>Dr. Dennis Whitty”</i>		

-“That the Board of Trustees accepts the Standing Committee membership for 2013/14, subject to finalizing appointments to specific positions identified which require further consideration and dialogue.”

- Strategic Planning & Governance Accreditation Sub-Committee – March 5, 2013

-The 2013-16 Strategic Plan has previously been approved and a draft design of the final version was circulated

-An Executive Summary of the 2010-13 goals and objectives and final update were reviewed. The hospital has done an excellent job of meeting its’ objectives. It is clear that targets have constantly been monitored.

“That the Strategic Planning & Governance Accreditation Sub-Committee minutes dated March 5, 2013 be approved as presented.”

Reports:

- Leadership
- Chief of Staff
- Foundation

Key Points of Discussion:

- The structure and membership of the Hotel Dieu Shaver Research Ethics Board was discussed
- Network Niagara has submitted a proposal to become a WSIB Regional Evaluation Centre
- A general description of what comprises a progress note for patients was outlined.
- Development of a Memorandum of Understanding (MOU) between the hospital and the Foundation continues
- New Foundation Board members (regional representation) have been recruited
- Communication will take place to determine cross appointments to Boards for the hospital and Foundation
- The Foundation's Black Ice Gala will be renamed and planned for later in the year
- The hospital will make a formal announcement in May regarding the opening of a Parkinson's Clinic

A vote to approve the Consent Agenda items and the motions included herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

8. New / Other Business

Pre-circulated correspondence via email:

- The Spirit, February
- Foundation announcement memo
- Ontario Telemedicine Network, Q3 Report
- The Torch, March
- CHAO, Quarterly Newsletter

The pre-circulated correspondence was accepted for information.

8.2 Included:

- HDS ALC status
- CMI statistics

Accepted for information.

8.3 Letters of Thanks

Letters of thanks were circulated at the table for information.

9. In-Camera Session

Motion	Moved by:	Mr. F. Bagatto
	Seconded by:	Ms. J. Phelan

“That the meeting move to an in-camera session to approve/discuss the in-camera minutes of February and March 2013, the in-camera minutes of the Audit Committee of February and March 2013 including the ratification of amendments to a local collective agreement, the Medical Advisory Committee of February 2013, the Quality Improvement Committee of February 2013, and the Nominating, Board Membership & Evaluation minutes of March 2013 at 6:10 p.m.”

CARRIED

9.1 Chair’s Report on the In-Camera Session

The Board moved to an in-camera session at 6:10 p.m. to approve/discuss the in-camera minutes of February and March 2013, the in-camera minutes of the Audit Committee of February and March 2013 including the ratification of amendments to a local collective agreement, the Medical Advisory Committee of February 2013, the Quality Improvement Committee of February 2013, and the Nominating, Board Membership & Evaluation minutes of March 2013 and returned to an open session at 6:35 p.m.

Moved by: Mr. F. Bagatto
Seconded by: Mr. P. McAllister

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

10. Adjournment

The meeting adjourned at 6:35 p.m.