

<b>Chair / Acting Chair:</b>	Ms. J. Phelan
<b>Minutes taken by:</b>	Christine Wignall
<b>Appointed record custodian:</b>	Christine Wignall

### OPEN SESSION

**Voting Attendees:** Bishop G. Bergie, Mr. J. O'Brien, , Ms. J. Phelan, Ms. J. Armitage, Mr. F. Bagatto, Mr. J. Pennachetti

**Non- Voting Attendees:** Ms. J. Rufrano, Dr. J. Luce, Sister L. Dillon, Dr. R. Harb, Mr. T. Romaniuk

**Also Present:** Ms. L. Pay, Ms. M.J. Johnson

**Regrets:** Mr. L. Bruzzese Mr. D. Goulbourne, Dr. R. McTavish, , Ms. C. Bergeron

**Absent:** Mr. J. Nitsopoulos, Mr. W. Sendzik

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#### 1. Call to Order

The Open Session meeting was called to order at 5:10 pm. Quorum was achieved.

#### Opening Prayer

Bishop Bergie opened the meeting with a prayer.

#### Presentations

##### Cheque – Foundation

In advance of the meeting, a member of the Foundation Board presented the hospital with a cheque in the amount of \$392,011.66 which will enable the hospital to continue to purchase patient care equipment and upgrade hospital treatment areas. The Foundation was acknowledged for their generous donation and ongoing commitment to the patients at this facility.

##### Cheque – Auxiliary

In advance of the meeting, members of the Auxiliary presented the hospital with a cheque in the amount of \$59,800 which will enable the hospital to continue to purchase patient care equipment. The Auxiliary members were recognized for their tireless efforts and dedication to the organization.

Report from CC Team on Patient Falls

A presentation regarding patient falls was made by Clinical Managers Jennifer Hansen and Chris Pollard. Highlights included post-fall strategies, restraint-free environment and fall trends.

**2. Approval of the Meeting Agenda**

The addition of a report from the Succession Planning Sub-Committee to the In-Camera agenda was offered.

**Motion**            **Moved by:**            **Bishop G. Bergie**  
                         **Seconded by:**        **Mr. J. O'Brien**

**“That the meeting agenda of April 8, 2014 be approved as presented.”**

**CARRIED**

**3. Declaration of Conflicts**

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time.

**MINUTES OF THE LAST MEETING AND BUSINESS ARISING**

**4. Approval of Open Session Board Minutes of March 11, 2014**

**Motion**            **Moved by:**            **Bishop G. Bergie**  
                         **Seconded by:**        **Mr. J. O'Brien**

**“That the Open Session Board minutes dated March 11, 2014 be approved as presented.”**

**CARRIED**

**5. Business Arising**

There was no business arising.

**CONSENT AGENDA (includes Minutes, Reports & Information)**

**6. Approval of the Consent Agenda Items**

**Motion**            **Moved by:**            **Mr. J. O'Brien**  
                         **Seconded by:**        **Ms. J. Armitage**

**“That the Consent Agenda items be accepted for information.”**

Key Points of Discussion

- Audit Committee – no meeting  
- Monthly Financial Report ending February 28, 2014

-The monthly financial report was presented for information. The year end projected deficit is (\$75,000), compared to the budgeted deficit of (\$260,000).

-The auditors will be on site for the year end audit for two weeks beginning April 22, 2014.

-Finance staff members were recognized for their efforts in preparing for a recent WSIB audit

- Medical Advisory Committee, March 26, 2014

-The minutes were presented and reviewed

***“That the Medical Advisory Committee minutes dated March 26, 2014, be approved as presented.”***

- Quality Improvement Committee – March 6, 2014

-The minutes were presented and reviewed

***“That the Quality Improvement Committee minutes dated March 6, 2014, be approved as presented.”***

#### Reports:

##### -Leadership

- Renovations to create additional therapy areas were completed
- The wait list for the Parkinson’s Rehab Program was discussed

##### -Chief of Staff

- Two Internal Medicine physicians have applied for privileges at Hotel Dieu Shaver
- An interview was held with a Psychiatrist interested in joining the medical staff

##### -Foundation

- A Mother’s Day Pasta dinner will be held on May 8<sup>th</sup> at Club Capri. Tickets are \$15 / adults and \$8 / children
- The Foundation Board will hold a strategy session to plan fundraising events and look at ways to increase the donor base
- Closure details of the Black Ice Gala were provided

A vote to accept the Consent Agenda items was taken and the motion was **CARRIED.**

#### **NEW / OTHER BUSINESS**

**7. New / Other Business**

7.1 Pre-circulated correspondence via email:

- Accreditation Media Release
- AAC Media Release
- Minister letter re: rehab capital project update
- HOOPP Annual Results
- The Spirit, March 2014
- OHA, ONA bargaining status
- CHAO April Newsletter

Received for information.

7.2 Included:

- Changes within Rehabilitation
- Bed Availability, March 2014
- Broader Public Sector Accountability Act, Attestation (motion to approve)
- Special Resolution re: articles of continuance (motion to recommend to corporate members)

Two changes within the rehabilitation program were outlined. The first being the discontinuation of the therapy home visits effective May 1<sup>st</sup>. This service is provided by the community and CCAC. Secondly, inpatients choosing to proceed with the prescription and purchase of a wheelchair or mobility device will be referred to our Wheelchair and Mobility Assessment Clinic. External vendors will now be directed to the clinic. Hotel Dieu Shaver will be reinvesting the “saved” therapy hours into direct patient treatment.

Bed availability statistics were presented for information.

The Accreditation award will be highlighted in the hospitals’ annual report.

The BPSAA directive for hospitals which includes a report on consultant use, posting of expenses and attestation form was reviewed and discussed. The document must be submitted annually to the HNHB LHIN.

<b>Motion</b>	<b>Moved by:</b>	<b>Mr. J. O’Brien</b>
	<b>Seconded by:</b>	<b>Bishop G. Bergie</b>

**“That the Board of Trustees endorses the signing and submission of the 2013/14 BPSAA Attestation document as presented.”**

**CARRIED**

A special resolution was presented related to continuing the corporation under the provisions of the Canada Not-for-profit Corporations Act and authorizing the application for a Certificate of Continuance.

<b>Motion</b>	<b>Moved by:</b>	<b>Mr. F. Bagatto</b>
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**Seconded by: Ms. J. Armitage**

“Continuing the Corporation under the provisions of the *Canada Not-for-profit Corporations Act* and authorizing application for a Certificate of Continuance.

**WHEREAS** the Corporation was incorporated under Part II of the *Canada Corporations Act* by Letters Patent dated the 28<sup>th</sup> day of August, 1987; and

**WHEREAS** those Letters Patent were amended by Supplementary Letters Patent dated the 5<sup>th</sup> day of July, 2007; and

**WHEREAS** it is considered to be in the best interests of the Corporation that it be continued under the *Canada Not-for-profit Corporations Act* (CNFP Act) pursuant to section 297 of the CNFP Act;

**BE IT RESOLVED AS A SPECIAL RESOLUTION THAT:**

1. An application be made under section 297 of the CNFP Act to the Director appointed under the CNFP Act for a Certificate of Continuance of the Corporation;
2. The Articles of Continuance (transition) of the Corporation, which have been submitted to this meeting and are annexed to these minutes, are approved;
3. The President of the Corporation is authorized to take all such actions and execute and deliver all such documentation, including the annexed Articles of Continuance (transition), the notice of registered office and of directors in the forms fixed by the Director, which are necessary or desirable for the implementation of this resolution.”

**CARRIED**

*7.3 Letters of Thanks*

Letters of thanks were circulated at the table for information.

The Chair concluded the Regular meeting at 5:55 p.m. and moved to the In-Camera Meeting.

**8. In-Camera Session**

**Motion**                      **Moved by:**                      **Bishop G. Bergie**  
**Seconded by:**                      **Ms. J. Armitage**

**“That the meeting move to an in-camera session to approve/discuss the in-camera minutes of March 11, 2014, and the in-camera minutes of standing committees at 5:55 p.m.”**

**CARRIED**

**9.1 Chair's Report on the In-Camera Session**

The Board moved to an in-camera session at 5:55 p.m. to approve/discuss the in-camera minutes of March 11, 2014, and the in-camera minutes of standing committees, and returned to open session at 6:15 p.m.

**Moved by: Bishop G. Bergie**  
**Seconded by: Ms. J. Armitage**

**“That the Report of the Chair on the In-Camera Session be adopted”**

**CARRIED**

**9. Adjournment**

The meeting adjourned at 6:15 p.m.

Next Meeting: Tuesday, May 20, 2014  
5 pm