

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Mr. L. Bruzzese, Ms. J. Phelan, Mr. P. McAllister, Dr. R. McTavish, Mr. J. O'Brien, Mr. W. Sendzik, Mr. J. Pennachetti, Bishop G. Bergie

Non- Voting Attendees: Sister L. Dillon, Ms. J. Rufrano, Ms. C. Bergeron, Dr. J. Luce, Dr. R. Harb

Also Present: Ms. L. Pay

Guest: Ms. C. Esposito, Director, Health Data & Quality Improvement

Regrets: Mr. D. Goulbourne, Mr. F. Bagatto, Mr. J. Nitsopoulos, Mr. K. Vallier

1. Call to Order

The Open Session meeting was called to order. Quorum was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

2. Presentations

NRC Picker CC & Rehab Survey Summaries

Ms. Cathy Esposito, Director, Health Data & Quality Improvement was welcomed to the meeting. An executive summary of the CC patient and family survey and the rehabilitation patient survey was pre-circulated. The results demonstrate the organizations' commitment to quality patient care. She advised that Hotel Dieu Shaver has been named a top performer in a report published by NRC Picker and the Ontario Hospital Association.

The survey highlights were provided. Members discussed the opportunity to adjust survey questions in the future to better meet our patient type. Operational improvements, communication and resource issues were discussed.

A recommendation was made and supported to have a three / four year comparative of results when being presented to the Board in the future.

Ms. Esposito was thanked for the informative presentation and was excused from the meeting.

3. Approval of the Meeting Agenda

Motion **Moved by:** **Ms. J. Phelan**
 Seconded by: **Mr. W. Sendzik**

“That the meeting agenda of December 11, 2012, be approved as presented.”

CARRIED

4. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

5. Approval of Open Session Board Minutes of November 20, 2012

Motion **Moved by:** **Mr. W. Sendzik**
 Seconded by: **Mr. J. Pennachetti**

“That the Open Session Board minutes dated November 20, 2012, be approved as presented.”

CARRIED

6. Business Arising

-HDS Strategic Plan

The Strategic Planning & Governance Accreditation sub-committee met and members are reviewing opportunities to revise and update the Strategic Plan document. It is anticipated that details will be presented at the January meeting of the Board.

CONSENT AGENDA (includes Minutes, Reports & Information)

7. Approval of the Consent Agenda Items

Motion **Moved by:** **Mr. J. O’Brien**
 Seconded by: **Ms. J. Phelan**

“That the Consent Agenda items be accepted and approved.”

Discussion

- Audit Committee – November 22, 2012 & Monthly Financial Statement at October 31, 2012

The Open session minutes and related materials were presented. Mr. Pryke from KPMG attended the Audit meeting to provide details on the new accounting standards and other key topics. The committee reviewed the monthly Financial Statements and received reports related to the Work Well Audit results and the Hospital Accessibility Plan effective January 1, 2013.

“That the Audit Committee minutes dated November 22, 2012 be approved as presented.”

- Medical Advisory Committee – December 5, 2012

The Open session minutes dated December 5, 2012 were presented and reviewed.

“That the Open Session Medical Advisory Committee minutes dated December 5, 2012, be approved as presented.”

- Strategic Planning & Governance Accreditation Sub-Committee Minutes – November 30, 2012

The minutes were presented and reviewed. The planned formation of a Community Advisory Committee was discussed and it was noted that documentation related to community activities and support will be included in the Accreditation evidence binder.

A report on the Hospital Strategic Plan will be presented at the January meeting of the Board.

A Governance Survey will be completed by trustees as part of the Accreditation process. Further details will be provided in the coming months.

“That the Strategic Planning & Governance Accreditation Sub-Committee minutes dated November 30, 2012, be approved as presented.”

Reports from:

- Leadership Report

The December report was presented for information. The Honorable Deb Matthews, Minister of Health and Long-Term Care was joined by St. Catharines MPP, the Honorable Jim Bradley for a guided tour of the completed rehab courtyard project.

- Chief of Staff Report

The Chief of Staff Report was presented for information.

- Foundation

The Foundation has received several recent significant donation commitments from The Thorold Ontario Paper Foundation and the Royal Canadian Legion Branch 24. As well, donations totaling over \$25,000 to the Snowflakes and Angels Christmas Campaign have been received.

A vote to approve the Consent Agenda items and the motions included herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

8. New / Other Business

Pre-circulated correspondence via email:

- OHA's Annual General Meeting Update
- November, The Torch

Letters of Thanks

Letters of thanks were circulated at the table for information.

The Open Session meeting was concluded.