

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Mr. F. Bagatto, Mr. L. Bruzzese, Mr. D. Goulbourne, Mr. J. Nitsopoulos, Ms. J. Phelan, Dr. R. McTavish, Mr. J. Pennachetti, Mr. W. Sendzik, Mr. J. O'Brien, Mr. P. McAllister

Non- Voting Attendees: Ms. J. Rufrano, Ms. C. Bergeron, Sister L. Dillon, Dr. J. Luce, Mr. D. Whyte

Also Present: Ms. L. Pay, Mr. K. Vallier, Ms. C. Pollard (presenter)

Regrets: Bishop G. Bergie, Dr. R. Harb

1. Call to Order – Recognition of Quorum

The meeting was called to order at 5:00 p.m. Quorum was achieved.

Prayer

Sister Louise opened the meeting with a prayer.

2. Presentation

-Quality Improvement Report In-patient Rehab

A presentation was provided by Ms. Chris Pollard, Manager, In-patient Rehab Program, outlining the quality improvement projects on the 1st Floor following the NRC Picker survey. Highlights include details of improved communication with patients and families, increased staff education and communication and caregiver coping sessions.

Following a discussion period, Ms. Pollard was excused from the meeting.

-Minister of Health & Long-Term Care

The Minister of Health and Long-Term Care, Deb Matthews, will visit Hotel Dieu Shaver on June 15th for a tour of the facility. Trustees were invited to meet with the Minister following the tour.

3. Approval of the Meeting Agenda

Motion	Moved by:	Mr. W. Sendzik
	Seconded by:	Mr. J. Nitsopoulos

“That the meeting agenda of June 12, 2012, be approved as presented.”

CARRIED

4. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

5. Approval of Open Session Board Minutes of May 15, 2012

Motion **Moved by:** **Mr. P. McAllister**
 Seconded by: **Mr. J. O'Brien**

“That the Open Session Board minutes dated May 15, 2012, be approved as presented.”

CARRIED

6. Business Arising

Health & Safety Compliance Certificate

Trustees have previously discussed the possibility of initiating a compliance certificate for the Board. The hospital’s Work Place Safety Policy which includes annual sign off by the CEO was presented for review and was deemed a suitable and appropriate measure.

CONSENT AGENDA (includes Minutes, Reports & Information)

7. Approval of Consent Agenda Items

Motion **Moved by:** **Mr. P. McAllister**
 Seconded by: **Mr. J. Nitsopoulos**

“That the Consent Agenda items be accepted and approved.”

Discussion

- Executive Committee minutes – no meeting
- Nominating, Board Membership & Evaluation Committee – no meeting
- Mission & Ethics Committee – no meeting
- Quality Improvement Committee – no meeting

- Open Session Audit Committee – June 6, 2012
-Facilities Condition Assessment

The Open Session Audit minutes dated June 6, 2012 were circulated and reviewed. The Ministry of Health Facilities Condition Assessment report was provided for information. Funding from the Health Infrastructure Renewal Fund (HIRF) is now based on need as determined by a comprehensive facility assessment.

“That the Open Session Audit Committee minutes dated June 6, 2012, be approved as presented.”

- Open Session Medical Advisory Committee – May 30, 2012

The Open Session Medical Advisory Committee minutes were presented and reviewed.

“That the Open Session Medical Advisory Committee minutes dated May 30, 2012, be approved as presented.”

- Strategic Planning & Governance Accreditation Sub-Committee Minutes – no meeting

Master Plan Update/Courtyard Enclosure Update

The courtyard construction project remains within budget. The completion date has been moved back to August 15th due to weather related issues and no penalty will be imposed.

REPORTS from:

- Leadership
- Chief of Medical Staff
- Foundation

Reports from the Leadership team and the Chief of Staff were presented. Occupancy rates were outlined and discussed. Funding for hips and knees was detailed and the referral process, coordination of patient transfers and transportation issues were discussed.

A vote to approve the Consent Agenda items and the motions included herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

8. New/Other Business Pre-circulated via email:

- The Spirit, May edition

- Seniors Month Calendar
- The Torch, May edition
- LHIN newsletter

Attached:

- Broader Public Sector Accountability Act Attestation 2011/12
- Bed Availability May 2012

Letters of Thanks

- Circulating at the table, if available

Discussion

The BPSAA Attestation for 2011/12 confirming compliance in accordance with Section 15 of the Act was reviewed and approved.

Motion **Moved by:** **Ms. J. Phelan**
 Seconded by: **Mr. J. Nitsopoulos**

“That the Board of Trustees approves the presented Broader Public Sector Accountability Act Attestation Form for 2011/12.”

CARRIED

Trustees discussed the recent LHIN Newsletter which included an article on Hotel Dieu Shaver. Several trustees noted that they shared the article via social media hence increasing exposure for the organization.

9. **Balanced Scorecard – no report**

There was no Balanced Scorecard report available.

The Open Session meeting was concluded.