

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Mr. F. Bagatto, Mr. L. Bruzzese, Dr. R. McTavish, , Bishop G. Bergie, Mr. D. Goulbourne, Mr. P. McAllister, Mr. J. Nitsopoulos, Mr. J. O'Brien, , Ms. J. Phelan, Mr. W. Sendzik

Non- Voting Attendees: Sister L. Dillon, Ms. J. Rufrano, Ms. C. Bergeron, Dr. J. Luce, Dr. R. Harb, Ms. Mary M. Murphy

Also Present: Mr. K. Vallier, Ms. L. Pay, Ms. J. Armitage, Ms. E. Lancaster, Dr. J. Brook, Mr. T. Quinlan, Mrs. J. Quinlan

Absent: Mr. J. Pennachetti

1. Call to Order

The Open Session meeting was called to order at 5:10 pm. Quorum was achieved.

The Chair welcomed members of the Le Royer Patrons, Dr. Roger Brook, Mrs. Eleanor Lancaster, Mr. Tom and Mrs. Jane Quinlan and trustee candidate, Ms. Jean Armitage.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

2. Approval of the Meeting Agenda

Motion **Moved by:** **Mr. J. O'Brien**
 Seconded by: **Ms. J. Phelan**

“That the meeting agenda of June 11, 2013, be approved as presented.”

CARRIED

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING**4. Approval of Open Session Board Minutes of May 14, 2013**

Motion	Moved by:	Mr. L. Bruzzese
	Seconded by:	Mr. F. Bagatto

“That the Open Session Board minutes dated May 14, 2013 be approved as presented.”

CARRIED**5. Business Arising**

There was no business arising.

CONSENT AGENDA (includes Minutes, Reports & Information)**6. Approval of the Consent Agenda Items**

Motion	Moved by:	Mr. D. Goulbourne
	Seconded by:	Mr. J. Nitsopoulos

“That the Consent Agenda items be accepted and approved.”

Key Points of Discussion

- Medical Advisory Committee – May 29, 2013
 - Annual Medical Staff Association Minutes – May 2, 2013
- The minutes presented and reviewed
-The results of the annual election of the medical staff executive were outlined
-A presentation specific to violence in the workplace was provided to the medical staff

“That the Medical Advisory Committee minutes dated May 29, 2013 be approved as presented.”

“That the Annual Medical Staff Association minutes dated May 2, 2013, be accepted for information.”

- Quality Improvement Committee – June 5, 2013

-The Quality Improvement Plan year-end report for 2012-2013 was presented and approved by the trustees. All QIP targets were met.

-Incident reports for the fiscal year end were presented. A recommendation was made to track incidents related to property damage and this will be arranged.

-In preparation for the upcoming Accreditation survey, team reports were presented to the QI committee. The survey is scheduled September 4 - 6, 2013.

“That the Quality Improvement Committee minutes dated June 5, 2013 and the year end 2012/13 Quality Improvement Plan report be approved as presented.”

Reports:

-Leadership

-Hotel Dieu Shaver is providing rehabilitation services to seniors at the South Niagara Health and Wellness Centre located at Niagara College, Welland Campus.

-Chief of Staff

-No report

-Foundation

-The Grateful Patient program was outlined. The Foundation is reaching out to patients following discharge within the prescribed legislated parameters in an attempt to build and cultivate donor relationships.

A vote to approve the Consent Agenda items and the motions included herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

7. New / Other Business

Pre-circulated correspondence via email:

- The Spirit, May
- The Torch, May

The pre-circulated correspondence was accepted for information.

Included:

- Accreditation Canada Draft Survey Schedule

The Draft Accreditation Survey schedule was presented for information. A Governance discussion group session is tentatively scheduled on September 4th at 2:30 p.m. between the accreditors and the Board Chair and Executive Committee members. The date and time will be confirmed once finalized and efforts will be made for a tele-conference option for those who are unable to attend in person. Further details on the topics of discussion will be provided to the Executive Committee members.

Letters of Thanks

Letters of thanks were circulated at the table for information.

Case Mix Index (CMI)

CMI statistics to year-end March 31, 2013 were presented and discussed. This statistics weigh the patient level of complexity and is an important component in the HBAM funding formula.

Bed Availability – May 2013

The May 2013 Bed Availability statistics detailing the hospitals' occupancy level were presented.

Annual Meeting

The Chair concluded the Regular meeting at 5:35 p.m. and moved to the Annual Meeting.

8. In-Camera Session

Motion	Moved by:	Mr. J. O'Brien
	Seconded by:	Mr. L. Bruzzese

“That the meeting move to an in-camera session to approve/discuss the in-camera minutes of May 2013, the in-camera minutes of the Medical Advisory Committee of May 2013, and the Quality Improvement Committee of June 2013, at 6 p.m.”

CARRIED

9.1 Chair's Report on the In-Camera Session

The Board moved to an in-camera session at 6 p.m. to approve/discuss the in-camera minutes of May 2013, the in-camera minutes of the Medical Advisory Committee of May 2013 and the Quality Improvement Committee of June 2013 and returned to an open session at 6:15 p.m.

Moved by: Mr. J. O'Brien
Seconded by: Mr. L. Bruzzese

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

9. Adjournment

The meeting adjourned at 6:16 p.m.