

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Bishop G. Bergie, Mr. L. Bruzzese, Mr. J. O'Brien, , Ms. J. Phelan, Ms. J. Armitage, Mr. F. Bagatto, Dr. R. McTavish

Non- Voting Attendees: Ms. J. Rufrano, Ms. C. Bergeron, Dr. J. Luce, Sister L. Dillon

Also Present: Ms. L. Pay, Ms. M.J. Johnson

Regrets: Mr. D. Goulbourne, Mr. J. Pennachetti, Mr. W. Sendzik, Dr. R. Harb

Absent: Mr. J. Nitsopoulos, Mr. T. Romaniuk

1. Call to Order

The Open Session meeting was called to order at 5:03 pm. Quorum was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Opening Comments

Dr. McTavish commented on the Accredited with Exemplary Standing decision awarded by Accreditation Canada. Discussion was held regarding ways to share this and other important organizational achievements.

2. Approval of the Meeting Agenda

Motion **Moved by:** **Ms. J. Armitage**
 Seconded by: **Mr. J. O'Brien**

“That the meeting agenda of March 11, 2014 be approved as presented.”

CARRIED

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

4. Approval of Open Session Board Minutes of February 11, 2014

Motion	Moved by:	Ms. J. Phelan
	Seconded by:	Ms. J. Armitage

“That the Open Session Board minutes dated February 11, 2014 be approved as presented.”

CARRIED

5. Business Arising

There was no business arising.

CONSENT AGENDA (includes Minutes, Reports & Information)

6. Approval of the Consent Agenda Items

Motion	Moved by:	Mr. F. Bagatto
	Seconded by:	Mr. L. Bruzzese

“That the Consent Agenda items be accepted for information.”

Key Points of Discussion

- Audit Committee minutes, February 11th & Monthly Financial Report ending December 31, 2013 & minutes, February 25th

- The deficit at year end March 31, 2014 is anticipated to be less than originally projected.
- The Auditors attended the February 25th meeting to present the Audit Plan and Engagement letter
- The Audit Committee is looking toward the possible institution of a Donor Directed Fund Policy

“That the Audit Committee minutes dated February 11, 2014 and February 25, 2014 be approved as presented.”

- Medical Advisory Committee, February 26, 2014

-The minutes were presented and reviewed

“That the Medical Advisory Committee minutes dated February 26, 2014, be approved as presented.”

Reports:

-Leadership

- The creation of a History Hall, to be completed by summer, will include displays of artifacts in glass cabinets and photos of previous CEO's of the three organizations (Hotel Dieu Hospital, Shaver Hospital and Niagara Rehab)
- Medical journals and bookcases from S1/S2 meeting room will be auctioned
- A recent internal silent auction was held featuring old photos and frames – all items were sold
- A Founders Day celebration will be held in September
- The success of the Augmentative and Alternative Communication program was discussed
- The Employee Incident Summary was discussed
- A staff luncheon will be held on March 19th to celebrate the Feast of St. Joseph and the Accreditation Award

-Chief of Staff

- Details were provided of the Esophageal Diagnostic Assessment Program located at St. Joseph's Healthcare and available to all LHIN hospitals

-Foundation

- The budget and capital funding will be tabled for approval this month
- A retreat for strategic planning is being planned
- New Foundation Board members are being appointed
- A hockey proceeds cheque presentation by Rick Dykstra will be held next week
- A legal update was discussed
- The Foundation Office renovations are close to complete

A vote to accept the Consent Agenda items was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

7. New / Other Business

7.1 Pre-circulated correspondence via email:

- *The Spirit, February 2014*
- *The Torch, February 2014*
- *Outbreak Memo & Follow-Up Memo*
- *Green Hospital Scorecard*

Received for information.

7.2 Included:

- Catholic Leadership Formation Program
- ALC Report, December 2013

From both fiscal and faith-based perspectives, the value of physically attending the leadership program versus an on-line education module structure were discussed.

The ALC Report as of December 31, 2013 was presented.

7.3 *Letters of Thanks*

Letters of thanks were circulated at the table for information.

The Chair concluded the Regular meeting at 5:48 p.m. and moved to the In-Camera Meeting.

8. In-Camera Session

Motion **Moved by:** **Ms. J. Phelan**
 Seconded by: **Mr. J. O'Brien**

“That the meeting move to an in-camera session to approve/discuss the in-camera minutes of February 11, 2014, in-camera minutes of standing committees, the 2014/15 Quality Improvement Plan, Corporate Bylaw revision recommendations, and receive a Hospital Annual Planning Submission update at 5:48 p.m.”

CARRIED

9.1 Chair's Report on the In-Camera Session

The Board moved to an in-camera session at 5:48 p.m. to approve/discuss the in-camera minutes of February 11, 2014, in-camera minutes of standing committees, the 2014/15 Quality Improvement Plan, Corporate Bylaw revision recommendations, and receive a Hospital Annual Planning Submission update and returned to open session at 6:30 p.m.

Moved by: **Ms. J. Phelan**
Seconded by: **Mr. J. O'Brien**

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

9. Adjournment

The meeting adjourned at 6:30 p.m.

Next Meeting: Tuesday, April 8, 2014
 5 pm