

<b>Chair / Acting Chair:</b>	Dr. Ron McTavish
<b>Minutes taken by:</b>	Christine Wignall
<b>Appointed record custodian:</b>	Christine Wignall

### OPEN SESSION

**Voting Attendees:** Mr. L. Bruzzese, Ms. J. Phelan, Mr. P. McAllister, Dr. R. McTavish, Mr. J. O'Brien, Mr. W. Sendzik, Mr. F. Bagatto, Mr. J. Nitsopoulos

**Non- Voting Attendees:** Sister L. Dillon, Ms. J. Rufrano, Ms. C. Bergeron, Dr. J. Luce, Dr. R. Harb

**Also Present:** Ms. L. Pay, Mr. K. Vallier

**Guest:** Ms. T. Nelson, HNHB LHIN Director, Communications & Corporate Services

**Regrets:** Mr. D. Goulbourne, Mr. J. Pennachetti, Bishop G. Bergie

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#### 1. Call to Order

The Open Session meeting was called to order. Quorum was achieved.

#### Opening Prayer

Sister Louise opened the meeting with a prayer.

#### 2. Presentations

##### -HDS DVD

The new HDS DVD was played. The clip will be uploaded to the hospital website and Youtube page.

##### -HNHB LHIN Strategic Health System Plan

Ms. Nelson was welcomed to the meeting. She extended greetings on behalf of the HNHB LHIN CEO and staff and provided a brief description of her role with the LHIN. A comprehensive presentation of the HNHB LHIN's 5-year Strategic Plan and its' connection to the Integrated Health Services Plan was presented. Highlights included an environmental scan, performance targets, community engagement, collaboration and integration and leading practices.

The three strategic directions include:

1. Dramatically improving the patient experience by embedding a Culture of Quality throughout the system
2. Dramatically improving the patient experience by Integrating Service Delivery

3. Dramatically improve the patient experience by evolving the role of the LHIN to become Health System Commissioners

The presentation was followed by a short Q&A session and Ms. Nelson was thanked for the informative presentation and excused from the meeting.

**-Courtyard Grand Opening Video**

Presentation of this video was deferred.

3. **Approval of the Meeting Agenda**

**Motion**                      **Moved by:**                      **Mr. W. Sendzik**  
   **Seconded by:**                      **Mr. J. Nitsopoulos**

**“That the meeting agenda of November 20, 2012, be approved as presented.”**

**CARRIED**

4. **Declaration of Conflicts**

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified.

#### **MINUTES OF THE LAST MEETING AND BUSINESS ARISING**

5. **Approval of Open Session Board Minutes of September 11, 2012 & October 9, 2012**

**Motion**                      **Moved by:**                      **Mr. J. Nitsopoulos**  
   **Seconded by:**                      **Mr. L. Bruzzese**

**“That the Open Session Board minutes dated September 11, 2012 and October 9, 2012, be approved as presented.”**

**CARRIED**

6. **Business Arising**

**-HDS Strategic Plan**

The Strategic Planning & Governance Accreditation sub-committee is scheduled to meet on November 30, 2012 to review and discuss the draft document. Details will be brought forward when available.

#### **CONSENT AGENDA (includes Minutes, Reports & Information)**

7. **Approval of the Consent Agenda Items**

**Motion**                      **Moved by:**                      **Ms. J. Phelan**  
   **Seconded by:**                      **Mr. P. McAllister**

**“That the Consent Agenda items be accepted and approved.”**

Discussion

- Medical Advisory Committee – September 26, 2012 & October 31, 2012

The Open session minutes dated September 26<sup>th</sup> and October 31<sup>st</sup> were presented and reviewed.

***“That the Open Session Medical Advisory Committee minutes dated September 26, 2012 and October 31, 2012, be approved as presented.”***

- Audit Committee – September 27, 2012 meeting notes & Monthly Financial Statement at September 30, 2012

Meeting notes from the September Audit discussion were presented. Quorum was not met and recent quorum achievement concerns were outlined. Items including an investment update, capital, and budgeting were reviewed at that time. The committee will meet this week and a representative from the Audit firm will be in attendance.

***“That the Audit Committee meeting notes of September 27, 2012 and the September 30, 2012 Monthly Financial Statement were accepted for information.”***

- Strategic Planning & Governance Accreditation Sub-Committee Minutes – October 3, 2012

The minutes were presented and reviewed. The upcoming meeting will focus on the further development of the Hospital Strategic Plan. The ability to form a Community Advisory Committee was discussed and the requirement to do so will be further explored. Options are available and can be considered.

***“That the Strategic Planning & Governance Accreditation Sub-Committee minutes dated October 3, 2012, be approved as presented.”***

- Quality Improvement Committee – October 3, 2012

The minutes dated October 3, 2012, incident reports and the Quality Improvement Plan 1<sup>st</sup> Quarter results were presented.

***“That the Quality Improvement Committee minutes dated October 3, 2012, be approved as presented.”***

- Master Plan Update

There is no update on the status of the Master Plan. Final accounting for the Rehab Courtyard Enclosure Project will be completed in a few months.

**Reports from:**

- Leadership Report

The report, including the employee incident summary, was presented for information. The Remembrance Day service at the St. Catharines cenotaph was acknowledged.

- Chief of Staff Report

Highlights include:

- The medical staff reapplication process is underway
- Several new physicians have applied to Hotel Dieu Shaver
- A committee has been struck to establish a plan to create a Smoke Free Environment

- Foundation

The Foundation has provided a cheque towards the purchase of capital funds.

A vote to approve the Consent Agenda items and the motions included herein was taken and the motion was **CARRIED.**

**NEW / OTHER BUSINESS**

**8. New / Other Business**

*Pre-circulated correspondence via email:*

- HNHB CCAC Annual Report
- OHA Urgent Bulletin: Government Proposes Significant Changes to Executive Compensation
- Update on BPS Executive Compensation
- The Torch, Aug/Sept 2012
- Media Release, Seating Clinic
- Courtyard Grand Opening Invitation
- The Torch, Oct 2012
- Media Release, Bob Bell Education Fund

*Attached:*

- October Bed Availability
- SPR Pilot Performance

- SPIRIT Award Memo
- Letter to Kasian Architecture

*Letters of Thanks*

Circulated at the table

Correspondence included in the package was reviewed and discussed.

Letters of thanks were circulated at the table for information.

The Open Session meeting was concluded.