

Chair / Acting Chair:	Dr. Ron McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Ms. J. Armitage, Dr. R. McTavish, Bishop G. Bergie, Mr. D. Goulbourne (phone), Mr. G. Darte, Ms. J. Phelan, Mr. G. Leach, Mr. P. Brown

Non- Voting Attendees: Ms. J. Rufrano, Dr. J. Luce, Dr. R. Harb

Also Present: Ms. M.J. Johnson, Sister L. Dillon, Mr. D. Ceglie, Ms. L. Pay, Ms. N. Burke

Guest: Ms. M. Grey, Decision Support Analyst

Regrets: Ms. A. Atkinson, Mr. J. Pennachetti, Mr. F. Bagatto, Ms. J. Hansen, Mr. L. Anderson

1. Call to Order

The Open Session meeting was called to order at 5:05 pm. Quorum was achieved. The annual Board photo was deferred.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Presentation: Patient Story

A patient story video was shared.

Presentation: Accessibility for Ontarians with Disabilities Act (AODA)

Ms. Murrigan Grey was welcomed to the meeting to present AODA education to the trustees. She outlined the purpose of the AODA, the standards and the components of the hospitals' customer service policy. Communication tips including assistive devices and supports were outlined. A question and answer period was held and discussion focused on trustee responsibilities and potential financial repercussions associated with non-compliance of the AODA. Ms. Grey was thanked for the presentation and excused from the meeting.

2. Approval of the Meeting Agenda

Motion	Moved by:	Mr. G. Darte
	Seconded by:	Mr. G. Leach

“That the meeting agenda of October 18, 2016, be approved as presented.”

CARRIED

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced or identified at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

4. Approval of the Open Session Board Minutes of September 13, 2016

Motion **Moved by:** **Ms. J. Phelan**
 Seconded by: **Ms. J. Armitage**

“That the Open Session Board minutes dated September 13, 2016, be approved as presented.”

CARRIED

5. Business Arising

There was no business arising.

CONSENT AGENDA (includes Minutes, Reports & Information)

6. Approval of the Consent Agenda Items

Motion **Moved by:** **Ms. J. Armitage**
 Seconded by: **Mr. G. Leach**

“That the Consent Agenda items be accepted and approved.”

Key Points of Discussion

Minutes:

- Medical Advisory Committee – September 14, 2016

The minutes were presented and reviewed.
Work continues on the Medical Assistance in Dying Policy and the Medical Marijuana Policy.

“That the Medical Advisory Committee minutes dated September 14, 2016, be approved as presented.”

-Medical Staff Association – September 20, 2016

The minutes were presented and reviewed. Several new physicians have been welcomed to the medical staff.

“That the Medical Staff Association minutes dated September 20, 2016, be accepted for information.”

- Audit Committee Information Meeting Notes – September 19, 2016
 - Terms of Reference/Bylaws
 - Monthly Financial Report ending August 31/16

The meeting notes were presented for information. Quorum was not achieved and therefore an information only meeting was held. The Terms of Reference/Bylaw purpose statement was provided for information. The August financial statement results show a deficit of \$(594,374) at month end. This will be reviewed with the HNHB LHIN staff at the quarterly meeting scheduled next week. The projected deficit at year end is \$(1.5M) due to various factors including union salary increases, inadequate LHIN funding, decreased revenues, and increases to employee benefits, with long term disability being a significant influence within all hospitals. Assumptions used to develop the 2016/17 budget are not being achieved. Many hospitals are currently experiencing financial difficulties and are considering cuts to staffing to reduce deficits.

Correspondence was recently received from the LHIN indicating that approximately \$160,000 in additional base funding for 2016/17 will be provided.

“That the Audit Committee Information Meeting Notes dated September 19, 2016 be accepted for information.”

- Governance, Accreditation & Strategic Planning Sub-Committee, October 4, 2016

The minutes were presented and reviewed.

“That the Governance, Accreditation & Strategic Planning Sub-Committee minutes dated October 4, 2016, be approved as presented.”

Reports:

- Leadership
 - No report.
- Chief of Staff
 - Highlights of the report were presented. The process to obtain results of a Coroner's Case autopsy was outlined and further details can be provided once available.
- Foundation
 - The Evening in the Courtyard will be held on November 12th. Support from hospital trustees is appreciated.

- A significant monetary gift will be announced on Friday, October 21st following the blessing of the statue of St. Joseph. Dr. McTavish expressed thanks on behalf of the Board to the donor and all involved in obtaining the pledge. Naming opportunities for the donor will be planned in the spring 2017. Trustees were encouraged to attend the numerous events including an Open House scheduled on October 21st.
- Niagara College has awarded Hotel Dieu Shaver with the Many Hands Project and this will formally be announced on November 3rd. The project will include the reduction of space in the Carpentry Shop resulting in the creation of a patient reintegration training area.

A vote to approve the Consent Agenda items was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

7. New / Other Business

7.1 Pre-circulated correspondence via email:

- The Spirit, September*
- Open House Invitation*
- Improving Patient Flow in Niagara (Oculys)*
- October OHA GCE Educational Offerings*

The Oculys system was outlined. This system gives healthcare providers real-time patient visibility through technology and improves flow and the patient experience. Currently the system is being used between HDS and NHS to assist with identification of patients requiring services specific to each facility to improve patient care. Bed occupancy rates have also improved due to the Oculys system.

Issues with obtaining referrals for appropriate patients such as hips and knees in order to meet Quality Based Procedures (QBP) targets for funding were discussed. In an attempt to remedy the issues, a meeting will be planned with the NHS to further discuss integration of rehab staff. A meeting is scheduled with several Orthopedic Surgeons to discuss ways that they can assist. Appreciation was extended to Dr. Luce for his efforts in recruitment of Physiatry specialists to HDS. The Physiatrists' will assess patients at NHS sites for appropriate patient admissions to HDS. The CCAC Home First approach and the efforts put forth with our community partners to achieve the best results for patient care were discussed.

The plans to provide in-patient dialysis at HDS are subject to the NHS agreeing to renovate the identified space and we await confirmation in that regard.

7.2 Included:

- Email, HNHB LHIN re: H-SAA extension*
- ONA Arbitration Award*

Received for information.

7.3 *Letters of Thanks*

When available, letters of thanks are pre-circulated via email.

The Chair concluded the Regular meeting at 6:10 p.m. and moved to the In-Camera Meeting.

8. In-Camera Session

Motion **Moved by:** **Mr. D. Goulbourne**
 Seconded by: **Bishop G. Bergie**

“That the meeting move to an in-camera session to discuss/approve the previous in-camera minutes and the in-camera committee minutes.”

Chair’s Report on the In-Camera Session

The Board moved to an in-camera session at 6:10 p.m. and approved the previous in-camera minutes and the in-camera committee minutes.

Moved by: **Mr. D. Goulbourne**
Seconded by: **Bishop G. Bergie**

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

9. Adjournment

The meeting adjourned at 6:30 p.m.

Next Meeting: Tuesday, November 8, 2016, 4 pm
 Employee Recognition Event to follow