

Chair / Acting Chair:	Ms. A. Atkinson
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Trustees: Ms. A. Atkinson, Ms. J. Armitage, Bishop G. Bergie, Mr. G. Leach, Ms. B.L. Souter, Mr. F. Bagatto, Mr. P. Brown, , Mr. B. Lawler, Ms. J. Friesen

Non- Voting Trustees: Ms. L. Pay, Dr. R. Harb, Dr. J. Luce, Ms. J. Hansen

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. M.J. Johnson, Ms. N. Medulun-Burke

Regrets: Mr. J. Rollo, Dr. R. McTavish

1. Call to Order

The Open Session meeting was called to order at 5:00 p.m. Quorum for the meeting was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

In-Camera presentations and education were conducted from 5-7 p.m. and returned to in-camera at 7:15 p.m.

2. CONSENT AGENDA (includes Minutes, Reports & Information) 7 pm

No items within the Consent Agenda were identified to be moved to the Strategic Agenda at this time.

- **Board of Trustees meeting minutes, September 11, 2018**

The minutes were presented and reviewed.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. F. Bagatto**

“That the previous minutes dated September 11, 2018, be approved as presented.”

CARRIED

3. Business Arising

There was no business arising.

4. Reports:

- **Leadership Report – October 2018**
- **Foundation Report – October 2018**

Reports were presented and reviewed. Although the final Accreditation results have not yet been received, the recent debriefing was very positive. Staff preparation over the last several years was recognized and trustee attendance at the Governance session with the surveyors was acknowledged.

5. Correspondence:

Pre-circulated:

- Notice of memorial mass for Sr. Jackie
- September 2018, The SPIRIT
- September 2018 LHINSight
- October Events calendar
- Daily News

Included:

- CHAO Annual Report
- Letters of Thanks (circulated by email)

The correspondence was received for information.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. F. Bagatto**

“That the Consent Agenda items be approved as presented.”

CARRIED

6. STRATEGIC AGENDA

- **Audit Committee meeting minutes, September 18, 2018**
 - monthly financial report ending August 31/18
 - Executive Compensation Update, August 13/18
 - Budgets (3), 2018/19
 - Balanced Scorecard, August 2018

The minutes and attachments were presented and reviewed.

Motion **Moved by:** **Ms. J. Armitage**
 Seconded by: **Mr. B. Lawler**

“That the Audit Committee minutes dated September 18, 2018, be approved as presented.”

CARRIED

7. Business Arising

-Rehab Capital Update

Ms. Johnson recapped the recent activity surrounding the Rehab Capital Proposal. A personal letter was sent by Dr. R. Harb to the Hon. Christine Elliott. MPP Jeff Burch recently made a speech providing an excellent synopsis of the issues. An area on the hospital website has been designated for public support of the project. Hardcopy petition-like forms are also recommended as they provide our local MPP's the ability to continue to raise the topic. The hospital continues to try to schedule a meeting date with the Hon. Christine Elliott. Media coverage continues to keep the rehab proposal in the news. It was recommended that presentations be scheduled at various local associations and any suggestions of groups to visit should be provided to Mary Jane Johnson. Foundation funds raised in support of the capital project were confirmed.

It was noted that Dr. Tom Stewart referenced a presentation by Rueben Devlin, special advisor on the Premiers Council, and HDS should try to be involved in that session. This may assist with providing a better understanding of the governments' position and ability to approve the project while ensuring the government understands that rehabilitation is an important part of the solution.

8. Reports/Other Business

- Board Trustee to the Foundation Board (non-voting, ex-officio)

It was noted that the Hotel Dieu Shaver Foundation bylaws state that the Hotel Dieu Shaver Board shall appoint one of its sitting Trustees as an ex-officio Director on their Board. Anyone interested in assuming this role should contact Norma Medulun-Burke or Christine Wignall.

- Board Retirement Notification

Dr. McTavish has submitted notification of early retirement from the Board of Trustees effective October 9, 2018. A letter has been sent extending sincere gratitude to Dr. McTavish on his commitment to this organization and his leadership as Chair since 2006.

The meeting returned to in-camera session at 7:15 p.m.

Appendices:
-Board Structure chart
-Abbreviation listing
-Draft motion sheet