

Chair / Acting Chair:	Dr. R. McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Ms. A. Atkinson, Ms. J. Armitage, Bishop G. Bergie, Mr. B. Lawler, Mr. D. Goulbourne, Dr. R. McTavish, Mr. G. Leach, Ms. J. Friesen, Ms. B.L. Souter, Mr. F. Bagatto (teleconference), Mr. P. Brown

Non- Voting Attendees: Ms. J. Rufrano, Ms. J. Hansen, Dr. J. Luce, Dr. R. Harb

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. L. Pay, Ms. M.J. Johnson

Regrets: Ms. J. Phelan, Mr. J. Rollo, Ms. N. Medulun-Burke

1. Call to Order

The Open Session meeting was called to order at 5:05 p.m. Quorum was achieved.

Opening Prayer

Bishop Bergie opened the meeting with a prayer.

2. Approval of the Meeting Agenda

Additional correspondence was distributed at the table or pre-circulated including the January/February 2018 Foundation newsletter, the Capital proposal refresh one-pager and an update from Catholic Health International on the partnership opportunity dated February 7, 2018.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Ms. J. Armitage**

“That the meeting agenda of February 13, 2018, be approved as presented.”

CARRIED

Abbreviation List

An updated abbreviation/acronym list was included in the package for information.

Board Structure

The Board structure document was included for information.

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

4. Approval of the Open Session Board minutes of January 9, 2018

“That the previous meeting minutes dated January 9, 2018, be approved as presented.”

Hearing no objections, the minutes were **DECLARED APPROVED BY THE CHAIR.**

5. Business Arising

Correspondence from Catholic Health International dated December 14, 2017, advising of matters addressed at the meeting of the Members of the Corporation held on December 13, 2017, was provided for information.

CONSENT AGENDA (includes Minutes, Reports & Information)

6. Consent Agenda Items

Approval of the Consent Agenda Items

Motion **Moved by:** **Bishop G. Bergie**
 Ms. A. Atkinson

“That the Consent Agenda items be accepted and approved.”

Key Points of Discussion

Minutes:

Medical Advisory Committee Minutes – January 24, 2018

-The minutes were presented and reviewed.

“That the Medical Advisory Committee minutes dated January 24, 2018, be approved as presented.”

- Audit Committee – January 23, 2018
 - Monthly Financial Report ending December 31, 2017

- The minutes and the financial report year-to-date December 2017 were presented.
- The Audit Committee members recognized that orientation for new trustees specific to the budget could be improved.
- Hotel Dieu Shaver is one of very few approved hospitals to be directed by the Ministry of Health to post the Executive Compensation Plan on the hospital website for public input over a 30-day period.

“That the Audit Committee minutes dated January 23, 2018, be approved as presented.”

- Nominating, Board Membership, Evaluation Committee – February 6, 2018

- The minutes were presented and reviewed.
- Trustee Larry Anderson has provided written notice of resignation. Steps are being taken to fill this vacancy.

“That the Nominating, Board Membership, Evaluation Committee minutes dated February 6, 2018, be approved as presented.”

“That the fixed number of trustees be set at 17.”

- Governance Accreditation & Strategic Planning Ad-Hoc Committee – February 6, 2018

- The minutes were presented and reviewed.
- The Committee is well prepared for the upcoming Accreditation process.

“That the Governance Accreditation & Strategic Planning Ad-Hoc Committee minutes dated February 6, 2018, be approved as presented.”

Reports:

- The Hotel Dieu Shaver Foundation January/February Newsletter

Received for information.

A vote to approve the Consent Agenda items was taken and the motion was **CARRIED**.

NEW / OTHER BUSINESS

7. New / Other Business

7.1 Pre-circulated correspondence via email:

- The SPIRIT, January 2018
- LHINSight, January 2018
- Health Quality Ontario newsletter
- Events Calendar, February 2018

-ALC Performance Summary
-The Torch, January 2018

Balanced Scorecard, year-to-date January 2018

A query was made related to the bed occupancy statistics and Quality Based Procedures volumes. It would be good to see the bed occupancy as a single statistic to see the overall rate as opposed to the current three-bed type designations. HDS is doing higher than funded for QBP cases. It was noted that in order to keep bed occupancy high, HDS must continue to accept QBP cases even after the funded target has been reached. It was suggested that this could be highlighted to the LHIN and that the Audit Committee could look closer at this situation.

7.2 *Included:*

-Community Care letter, January 2018

A letter of thanks from Community Care was shared. Betty-Lou detailed the ongoing, generous support to the community by the HDS staff.

7.3 *Letters of Thanks*

The letters of thanks were pre-circulated.

The Chair concluded the Regular meeting at 5:25 p.m. and moved to the In-Camera Meeting.

8. In-Camera Session

Motion	Moved by:	Ms. B.L. Souter
	Seconded by:	Bishop G. Bergie

“That the meeting move to an in-camera session to discuss/approve the previous in-camera Board of Trustees minutes, in-camera committee minutes, to receive an update on the operational review, a partnership opportunity and the rehab capital project and discuss cost savings measures and new information related to the SuperBuild funding.”

CARRIED

Chair’s Report on the In-Camera Session

The Board moved to an in-camera session at 5:25 p.m. and approved the previous in-camera minutes and committee minutes, endorsed a recommendation on the operational review, received an update on a partnership opportunity and the rehab capital project and discussed cost savings measures and new information related to the SuperBuild fund and endorsed a recommendation on the use of the interest on that investment.

Moved by:	Ms. B.L. Souter
Seconded by:	Bishop G. Bergie

“That the Report of the Chair on the In-Camera Session be adopted”

CARRIED

9. Adjournment

The meeting adjourned at 7:20 p.m.

Next Meeting: Tuesday, March 13, 2018, 5 p.m., Regular Meeting