

Chair / Acting Chair:	Dr. R. McTavish
Minutes taken by:	Christine Wignall
Appointed record custodian:	Christine Wignall

OPEN SESSION

Voting Attendees: Ms. A. Atkinson, Ms. J. Armitage, Bishop G. Bergie, Mr. D. Goulbourne, Dr. R. McTavish, Mr. G. Leach, Ms. J. Friesen, Ms. B.L. Souter, Mr. F. Bagatto (teleconference), Mr. P. Brown, Mr. J. Rollo

Non- Voting Attendees: Ms. J. Rufrano, Ms. J. Hansen, Dr. J. Luce, Dr. R. Harb

Also Present: Mr. D. Ceglie, Sister L. Dillon, Ms. L. Pay, Ms. M.J. Johnson, Ms. N. Medulun-Burke (teleconference)

Regrets: Mr. B. Lawler Ms. J. Phelan

1. Call to Order

The Open Session meeting was called to order at 5:30 p.m. Quorum for the meeting was achieved.

2. Approval of the Meeting Agenda

Additional correspondence, the Meet Our Psychiatrists flyer, was distributed at the table.

Motion **Moved by:** **Bishop G. Bergie**
 Seconded by: **Mr. P. Brown**

“That the meeting agenda of March 13, 2018, be approved as presented.”

CARRIED

Abbreviation List

An updated abbreviation/acronym list was included in the package for information.

Board Structure

The Board structure document was included for information.

3. Declaration of Conflicts

This item allows trustees the opportunity, based on the approved agenda, to express a conflict of interest with any items. No conflicts were voiced at this time.

MINUTES OF THE LAST MEETING AND BUSINESS ARISING

4. Approval of the Open Session Board minutes of February 13, 2018

“That the previous meeting minutes dated February 13, 2018, be approved as presented.”

Hearing no objections, the minutes were **DECLARED APPROVED BY THE CHAIR.**

5. Business Arising

-MOHLTC letter, approval of Executive Compensation Program

The Ministry of Health and Long-Term Care letter dated February 26, 2018, granting approval of the HDS Executive Compensation program, was provided for information.

CONSENT AGENDA (includes Minutes, Reports & Information)

6. Consent Agenda Items

Approval of the Consent Agenda Items

Motion **Moved by:** **Mr. J. Rollo**
 Ms. B.L. Souter

“That the Consent Agenda items be accepted and approved.”

Key Points of Discussion

Minutes:

- Audit Committee – February 27, 2018
 - Monthly Financial Report ending January 31, 2018

-The minutes and the financial report year-to-date January 2018 were presented.

-The auditors from KPMG attended the Audit meeting to present the Audit Planning Report for the year end March 31, 2018.

-With Board approval, the operational review has been deferred until after year end is completed.

-The Audit Committee is working on developing an information booklet for new trustees to provide background details on the deficit and the budget.

-The Committee will review hospital investments with a focus on maximizing interest.

“That the Audit Committee minutes dated February 27, 2018, be approved as presented.”

- Quality Improvement Committee – March 1, 2018
-2018/19 Quality Improvement Plan (QIP)

-The minutes were presented and reviewed.

-The progress report for the 2017/18 QIP, the 2018/19 QIP Narrative and the 2018/19 Quality Improvement Plan, were provided. Staff were acknowledged for the detailed reports.

-The number of workplace violence incidents is on the rise reflecting the Ministry’s emphasis on promoting a shift in the culture of reporting and ensuring that all incidents are captured appropriately.

-Profiles of the two well-qualified Accreditation Surveyors attending HDS in September were provided for information.

“That the Quality Improvement Committee minutes dated March 1, 2018, be approved as presented.”

“That the 2018/19 Quality Improvement Plan be approved as presented.”

Reports:

-Leadership Report – March 2018

Highlights of the report include:

- ✓ renovations to patient shower rooms
- ✓ Mary Jane was awarded the Canada 150 Community & Senior Leadership Award

-Chief of Staff – March 2018

-I-Equip projects which provide student training and education in quality improvement and research techniques were outlined.

-The flyer outlining the HDS Psychiatrists was distributed at the table for information.

-The consultant providing urology services at HDS is retiring.

-The Second Annual Update in Rehabilitation Medicine held on February 28th was a great success.

Presentation slides are now available on the hospital website.

-The Hotel Dieu Shaver Foundation February/March Newsletter

-Funds raised through the Celebrity Ice Cup have increased over last year by approximately \$15,000. Congratulations were extended and the support of both the sponsors and the community were acknowledged.

-The Foundation’s Annual Pasta Dinner is scheduled for June 7th. It was noted that this is the day of the provincial election and an alternate day will be considered.

A vote to approve the Consent Agenda items and the motions herein was taken and the motion was **CARRIED.**

NEW / OTHER BUSINESS

7. New / Other Business

7.1 Pre-circulated correspondence via email:

- LHINSight, February
- OHA, A Sector on the Brink
- March Events Calendar

The OHA article, A Sector on the Brink, was raised. Dr. McTavish noted that he has communicated directly with the OHA and that many hospitals are in the same situation relative to deficit positions.

Balanced Scorecard, no report

The February Balanced Scorecard is pending completion.

7.2 Included:

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7.3 Letters of Thanks

The letters of thanks were pre-circulated.

The Chair concluded the Regular meeting and the meeting moved back to in-camera.

8. In-Camera Session

CARRIED

Chair's Report on the In-Camera Session

The Board held in-camera sessions and approved the previous in-camera minutes and committee minutes, and recommended approval of the Memorandum of Understanding for a Joint Canonical Sponsorship Agreement to the Members of the Corporation.

Next Meeting: Tuesday, April 10, 2018, 5 p.m., Regular Meeting